


PrintAll Student Printer Installation - Mac

- Click on the Apple icon and select System Preferences
- Choose Print and Fax
- Click the '+' to add a new printer
- Click the Advanced icon
 - a. **If you do not see the Advanced icon hold down the control key and click on the toolbar and select Customize Toolbar**
 - b. **You will be able to drag the Advanced icon to the toolbar**
- Change Type to Windows
- Enter the following information:
 - URL:** smb://kentnet2/printall
 - Name:** All Student Printers
 - Location:** leave blank
- Click Print Using and choose Select Printer Software or Select a driver to use
- Choose HP LaserJet 9040 9050 MFP
- Click Add

We recommend that you send a test page to the printer. Open Word or Pages and print a page to the All Student Printers.

- After you select Print please enter the following information below:
 - Connect as:** select Registered User
 - Name:** kentlaw\yourkentusername
 - Password:** your kent password
 - Remember this password in my keychain:** check the box
 - Click OK**




Enter your name and password to print to the printer "All Student Printers".

Connect as: Guest
 Registered User

Name:

Password:

Remember this password in my keychain



You will not be charged for this test page unless you actually print it out.