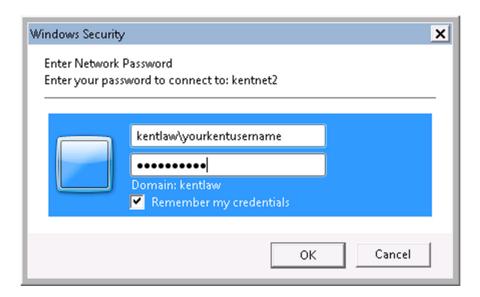# PrintAll Student Printer Installation - Windows

Map a network drive to \\KENTNET2\Printing\addprinter (must be on campus)

Windows Vista and 7 Users

- o Open Computer
- o Click Map Network Drive
- o Choose any available drive letter
- o In Folder type: \\KENTNET2\Printing\addprinter
- o Check Reconnect at logon
- o Click Finish
- o If you are prompted for a username and password type the following:

  - ▪ User Name: Kentlaw\yourkentusername
  - ▪ Password: your kent password
  - ▪ Check Remember my credentials
  - ▪ Click OK

XP Users

- o Open My Computer, click Tools menu, Map Network Drive
- o Choose any available drive letter
- o In Folder type: \\KENTNET2\Printing\addprinter
- o Check Reconnect at logon
- o Select Finish
- o If you are prompted for a username and password type the following:

- User name: kentlaw\yourkentusername
- Password: your kent password

Remove old student printers, add the new *Printall* printer

- Open the AddPrinter Folder in the drive you just mapped

- Double click the Printall.exe file

- Click once on Delete Printers, wait for notice that the printers have been deleted

- After the printers have been deleted, click once on Add Printers

  Please click Add Printers only once – it may take a few minutes to add the printer

- Once the install is complete you will see a message stating that the printers have been added

- Click Exit

- The printall printer is now added and when you send your print jobs to this printer it will be available in Lab 900, Lab 760 and in the Student Lounge