

Remove Unnecessary Files on the Network

The Center for Law and Computers provides access to the Network for Chicago-Kent students, faculty, and staff in support of the educational mission of the university. In recent months we have noticed an increase in the amount of personal storage space being consumed on our network. As we continue to maintain and scan the network drives we are noticing numerous occurrences of non-educational types of materials (i.e., MP3, .wav, .mov, .avi). We understand that there are occasions when storing these types of files on the network for educational use are legitimate.

As you may well be aware, court decisions potentially makes us liable if members of our community engage in infringing activity. As a reminder to all students, a portion of the IIT Computer Use Policy states, "Network users must abide by the terms of all software licensing agreements and copyright laws, and may not make copies of or make available on the network copyrighted material, unless permitted by a license. Network users must not perform acts which are deliberately wasteful of computing resources or which unfairly monopolize resources to the exclusion of others..." The complete Computer User Policy can be found at:

http://ots.iit.edu/policies/acceptable_use.php

When you save and store large music, image, video, or other types of non-educational related material on the network it increases the time it takes for system backups and virus scanning; the large downloads also consume unnecessary bandwidth. Please be considerate of your colleagues and remove or transfer to your laptop ALL files in violation. If files are not removed, the Center for Law and Computers is authorized by the administration to permanently remove them for you.

We ask that you purge all unnecessary messages and files as often as possible from your network and email accounts to help us preserve space on the C-K server. As a reminder, in Outlook mail, you must delete messages from your "Deleted Messages" folder for them to be permanently removed from the mail server. It is also a good maintenance procedure to delete any unneeded messages in the "Sent" folder.