



SUMMER 2004

REGISTRATION BULLETIN

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April 1, 2004

2004 SUMMER REGISTRATION

REGISTRATION INSTRUCTIONS

Outstanding Balance

If you are indebted to the university, you will have a "Financial Hold" preventing you from registering. Before you can register, you must clear the Financial Hold with the Bursar's office in Room 290. If you are uncertain whether you have an outstanding balance, you can check your account status online (go to the Registrar's web site at <http://www.kentlaw.edu/depts/reg/> and click on the IIT Web for Students link; once you log in, you will have access to information about your account with the university, including account holds).

If you believe there are unusual circumstances justifying your registration despite an outstanding balance, you should send an e-mail containing a detailed explanation of the unusual circumstances to the Bursar's office (GBOOKER@KENTLAW.EDU). Please be advised that such waivers are not routinely granted. (See also the provisions on Financial Delinquency on page 3 of this Bulletin.)

Residency Requirement

The rules regarding the residence requirement are important for students to understand. Section 1.5 of the Student Handbook is excerpted below.

§1.5 Semesters in Residence

(a) *General Information.* The number of hours required to meet the residency requirement is unrelated to the definition of full-time, half-time or part-time for financial aid and scholarship purposes. See §13.1 for those requirements.

Students who change from one division to the other, or from part-time to full-time Day Division status, should contact the Assistant Dean for Academic Administration and Student Affairs regarding their residency requirement.

(b) *Full-Time Students.* Full-time Day Division students must spend at least six semesters "in residence" at Chicago-Kent or other ABA-

approved law school. A full-time Day Division

semester "in residence" is a semester with at least 12 credit hours. However, a semester "in residence" for a full-time Day Division senior student is a semester with at least 10 credit hours; this applies to the last two semesters before a student graduates. If a full-time Day Division student attends two Summer sessions the number of semesters required "in residence" may be reduced by one, provided that the student takes at least ten hours during the Summer sessions. If a student does not plan carefully, he or she may have to take more hours than required for graduation in the last semester to meet the residency requirement. Day Division students who need 84 hours to graduate should contact the Assistant Dean for Academic Administration and Student Affairs concerning the effect of Summer session course work on the residency requirement.

(c) *Part-Time Students.* Part-time Day Division students and Evening Division students must spend at least eight semesters "in residence" at the Chicago-Kent or other ABA-approved law school. A semester "in residence" for these students is a semester with at least eight credit hours. If a part-time Day Division student or an Evening Division student attends two or three Summer sessions, the number of semesters required "in residence" may be reduced by one, provided the student takes at least eight hours during the Summer sessions.

Credit Hour Limitations

You may register for a maximum of six credit hours in the summer session; there is no minimum. The six credit maximum applies whether you are attending Chicago-Kent or another law school, either here or abroad. **To receive private financial aid loans, however, you must take at least three hours; to receive federal loans, you must take at least six hours.** (See the sections on Financial Aid on page 3 of this Bulletin.) Students who register for four hours of clinical courses may seek permission to take a total of seven hours by submitting a request form to Prof. Gary Laser; the forms are available in Suite 600.

Making Up Incompletes

If you will be making up an Incomplete grade by

attending a class in the summer session, *do not register for the course*. You must submit an Incomplete Course Make-up Notice to the Registrar's office by the end of the second week of classes in order to earn credit for the course.

Courses With Exams Scheduled at the Same Time

Please note that you *are* permitted to register for courses even if their exams are scheduled at the same time; one of your exams will be rescheduled in accordance with the rules stated in section 7.2 of the Student Handbook.

Online Registration

To register, go to the Law School's Student Portal page (<http://www.kentlaw.edu/portals/students.html>) and click on the Online Registration link. You can use any computer with Internet access, either inside or outside the Law School.

Online registration will take place from Thursday, April 8 through Monday, April 12. You may register at any time during that period. After the end of the registration period, the registration requests will be processed according to each student's registration priority (see below). In other words, registration will *not* be conducted on a first-come, first-served basis. As long as you register during the designated period, you will have an equal chance of being admitted to a class as other students within your registration priority group.

To learn what classes you have been admitted into, you must check the Online Registration site on or after Wednesday, April 14. ***Registering for a class during the initial registration period is no guarantee that you will be admitted to the class – you must check the web site on or after Wednesday, April 14 to learn what classes you have been admitted to.***

Registration Priority

Evening Division students have priority over Day Division students for summer registration. Within divisions, registration priority is based on anticipated graduation date, with the earliest graduation date having the highest priority.

ADDING & DROPPING COURSES

You may add open courses or drop courses using the online system beginning Wednesday, April 14. ***Courses may not be added after the first week of the summer session.***

You may withdraw from any course except a clinical course at any time prior to the date of the final exam or final paper (see § 3.10(c) of the Student Handbook). You may withdraw from a clinical course at any time prior to the end of the fourth week of summer classes. There is no tuition penalty if you drop a course during the first week of the summer session. You will *not* receive a tuition refund, however, if you drop a course after the first week of classes.

TUITION CHARGES AND PAYMENTS

Tuition for 2004 Summer Session

Tuition for the 2004 summer session is \$925 per credit for J.D. students and for visiting and special students.

Payment of Tuition and Fees

Payments can be made by cash, check, money order, MasterCard, Visa, or Discover, either by mail or in person, at the Bursar's office in Room 290. All tuition payments for 2004 summer session are due by May 24, 2004. Alternatively, you may pay your tuition online by going to the Student Portal page at <http://www.kentlaw.edu/portals/students.html> and clicking on the Online Tuition Payment link.

Financial aid awards are considered credits to the student's tuition account. Students whose financial aid awards do not cover the cost of tuition and fees must select a payment option below. ***Financial aid scholarships and loans supercede all other forms of tuition payment. Therefore, if anticipated loans and scholarships cover a portion or all of your tuition costs, a student may not use other forms of payment – including credit cards – to participate in a payment option for the amount of tuition cost covered by the anticipated scholarship or loan amount.***

1. IIT Semester Payment Plan: The total balance of tuition and fees, minus financial aid (if applicable), is

due on May 24, 2004.

2. Budget Plan: Students may choose to pay their total charges in two installments. The first installment of 50% of the total charges is due by May 24, 2004. The second installment of the remaining 50% of the total charges is due on the last day of the following month. A \$25 fee will be charged for participation in the Budget Plan.

Financial Delinquency

Any student who fails to meet the required payments will be charged a late penalty. This penalty will be 1% per month of the amount due on the payment due date. The 1% payment penalty will be charged each month until the amount due is paid in full.

Students with delinquent accounts are subject to suspension and exclusion from classes after being notified by the Bursar. These students may not be permitted to take final examinations, receive course credits or transcripts, register for a subsequent semester, receive a degree, or be certified to the bar examiners.

Financial Aid

Students who plan to take summer courses at Chicago-Kent or at a visiting school are eligible to apply for either federal or private loans. The summer term is considered the first term of the 2004-2005 academic year. The priority deadline for submitting the 2004-2005 financial aid package in order to receive loans for the summer session was March 1, 2004. Please contact the Financial Aid Office immediately if you have not submitted your financial aid package but wish to receive loans for the summer session.

Federal Stafford Loan Eligibility

Students interested in applying for **federal loans must be enrolled for at least 6 credit hours**. To apply for federal financial aid for the 2004 summer session, students must comply with the following:

- * Complete and mail the 2004-2005 Free Application for Federal Student Aid (FAFSA) to the federal processor.
- * If requested by the Financial Aid Office, submit

your 2003 federal tax returns and Verification Worksheet.

Private Loan Eligibility

Students interested in applying for **private loans must be enrolled in at least 3 credit hours**. To apply for private loans for the 2004 summer session, students must comply with the following:

- * Complete and mail the 2004-2005 Free Application for Federal Student Aid (FAFSA) to the federal processor.
- * Apply online or on paper with the lender of your choice.

Students should submit all requested documents as soon as possible.

Loan Checks

Students must complete a loan application/promissory note for each loan they wish to receive. The Bursar's Office will e-mail you when either your refund is available or your loan check is ready for endorsement.

SUMMER GRADUATING SENIORS

If you will complete your degree requirements in the summer session, you must submit an Application for Graduation as soon as possible after your schedule is finalized. Summer 2004 graduates may participate in the commencement exercises to be held on May 23, 2004. You must notify Jennifer Greenberg in Suite 310 (6-5245; JGREENBE@KENTLAW.EDU) immediately if you intend to participate in the ceremony.

PASS-FAIL ELECTION

Students in good academic standing may elect to take courses on a pass/fail basis *except*: (1) a course required for the degree, including Professional Responsibility; (2) a seminar, whether or not being taken to fulfill the seminar requirement; (3) a course that has been designated by the instructor before registration as unavailable for the pass/fail election; (4) a course offered only on a pass/fail basis, such as Law Review, Moot Court, and clinical courses; (5) LL.M. courses; (6) Appellate Advocacy and Trial Advocacy courses; or (7) any course being taken to

fulfill the requirements of any certificate program.

No more than six credit hours taken under the pass/fail election will count toward the graduation credit requirement.

The following courses are ineligible for the pass/fail election in the summer session: Environmental Law Clinic, Professional Responsibility, and Trial Advocacy 1.

Refer to §§2.4 - 2.7 of the Student Handbook for the procedures for making the pass/fail election; other limitations on the pass/fail election; and limitations on total credit hours that may be earned taking certain designated types of courses. A student taking a course on a pass/fail basis must earn at least a C to receive a P (“Pass”). A student who passes the course but fails to earn at least a C will receive the grade of LP (“Low Pass”).

Making the Pass/Fail Election

After you have been notified that you are enrolled in a course, you may elect to take an eligible course on a pass/fail basis by completing the Pass/Fail Election Form on the Chicago-Kent Web for Students any time before the end of the **first week** of the summer term. You may not elect to take a course pass/fail after the first week of class in the summer term. ***No exceptions are permitted.***

Revoking the Election

You may revoke the pass/fail election for a course anytime up to the last day of classes by completing a revocation form on the Chicago-Kent Web for Students.

RECOMMENDED COURSES FOR UPPER-LEVEL STUDENTS

Courses with an asterisk (*) cover material that is likely to be tested on many states’ bar examinations, including that of Illinois. Other subject areas may also be tested; you should review the Illinois Bar Exam Information Statement in the Registration Bulletin – or, if you plan to take another state’s bar examination, contact the bar examiners in that state – before deciding which of these and other courses to take.

- I. The faculty believes that every student should take:
 - A. *Business Organizations (4 hours)
 - B. *Evidence (3 hours)
 - C. Personal Income Tax (3 hours)
 - D. *Remedies (3 hours)

- II. The faculty believes that every student should take at least 15 hours from the following list of courses, with most courses taken from subsection A and at least one course taken from subsection B. Courses not included in this list should not be thought of as less challenging or unimportant. They may have been left off because they cover advanced or very specialized material, or because they focus on non-traditional legal materials. Students may take some of those courses with their remaining electives.

For those students whose grade point average is in the lower third of the class after they complete their first year of law school (two semesters for day students and three semesters for evening students), we recommend in the strongest terms possible that they take at least 20 hours (rather than 15) from the following list, with a heavy emphasis on courses that cover subject matter that may be tested on the Bar Exam.

- A. Courses in major areas of law:
 1. Administrative Law (3 hours).
 2. Civil Litigation: one of the following: Appellate Courts and Procedure (3 hours), Civil Procedure 2 (3 hours), Complex Litigation (3 hours), Federal Courts (3 hours), *Illinois Civil Procedure (2 hours).
 3. Commercial Law: one or two of the following: *Secured Transactions (3 hours), *Payment Systems (3 hours), *Survey (4 hours).
 4. *Conflict of Laws (3 hours)
 5. *Constitutional Law: First Amendment (3 hours).
 6. Criminal Procedure: *The Adjudicative Process (3 hours), or *The Investigative Process (3 hours).

7. *Estates and Trusts (4 hours).
8. *Family Law (3 hours).
9. International Law (3 hours) or Comparative Law (3 hours).
10. *Products Liability (2 hours).

B. Courses focusing on statutory analysis and/or administrative agencies:

1. Antitrust (3 hours).
2. Bankruptcy (3 hours).
3. Copyright Law (3 hours) or Patent Law (3 hours).
4. Employee Benefits Law (2 or 3 hours).
5. Employment Discrimination (3 hours).
6. Environmental Law & Policy (3 hours).
7. Labor Law (4 hours).
8. Legislation (3 hours).
9. Securities Regulation (3 hours).
10. Taxation of Business Enterprises (4 hours).

III. The faculty believes that every student should take at least one skills or one clinical course from the following list of such courses. Beginning in February 1998, the Illinois Bar Examination began using the Multistate Performance Test to test six fundamental lawyering skills: problem solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas. Each of the courses listed below teaches some of the above-listed skills. You should review the Illinois Bar Exam Information Statement in the registration materials – or, if you plan to take another state’s bar examination, contact the bar examiners in that state – before deciding which of these courses to take.

A. Skills courses:

1. Business Entity Formation (3 hours).
2. Business Entity Transactions (3 hours).
3. Employment Litigation (3 hours) (for students in the Labor and Employment Law Certificate Program only).
4. Pretrial Litigation (3 hours) (for students in the LADR Program only).
5. Trial Advocacy (3 hours).

B. Clinical courses:

1. In-House Clinic (3 or 4 hours):
 - a. Criminal Defense (3 or 4 hours).
 - b. Employment/General Litigation (3 or 4 hours).
 - c. Family Law (3 or 4 hours).
 - d. Health & Disability Law (3 or 4 hours).
 - e. Intellectual Property-Patents (3 hours).
 - f. Low Income Taxpayer (3 or 4 hours).
 - g. Mediation and Other ADR Procedures (3 or 4 hours).
2. Judicial Externship (4 hours).
3. Legal Externship (4 hours).
4. Labor and Employment Externship (4 hours) (for students in the Labor and Employment Law Certificate Program only).

BAR EXAM INFORMATION

Illinois does not require students to take any specific courses to be eligible to take the bar exam. However, some states do require specific law courses to be eligible to take the bar exam.

The Illinois Bar Exam

To be admitted to practice in Illinois, you must take the Illinois bar exam and the Multistate Professional Responsibility Exam (MPRE), which is administered separately from the bar exam in March, August, and November each year. The MPRE may be taken before you receive your law degree, so long as you have completed a certain minimum number of credits. Information and applications are available in the Registrar’s office.

Illinois Supreme Court Rule 704(g) states that the following subjects *may* be tested on the Illinois bar exam: “administrative law; agency; business organizations; commercial paper; conflict of laws; contracts; criminal law and procedure; domestic relations; equity jurisprudence, including trusts and mortgages; evidence; Federal and State constitutional law; Federal jurisdiction and procedure; Federal taxation; Illinois procedure; personal property, including sales and bailments; real property; secured transactions; suretyship; torts; wills and administration of estates.”

Not all of these topics are tested regularly on the Illinois bar exam; for example, in recent years, administrative law and Federal taxation have not been tested.

The Illinois bar exam is comprised of four parts: the Multistate Essay Exam (3 hours, 6 essay questions); the Illinois Essay Exam (90 minutes, 3 essay questions); the Multistate Bar Exam (two 3-hour sessions, 200 multiple-choice questions); and the Multistate Performance Test (90 minutes, one item). The following subjects have been tested on the Illinois bar exam in recent years or are considered to be reasonably likely to be tested. ***However, you cannot assume that the composition of the exam will be the same when you take the bar exam.***

Multistate Essay Exam: Business Organizations (agency, partnerships, corporations); Commercial Law (commercial paper, sales, secured transactions); Estates & Trusts (future interests, trusts and wills); Conflict of Laws; Family Law; Federal Civil Procedure.

Illinois Essay Exam: All of the above topics, plus Equity (Remedies); Illinois Civil Procedure; and Personal Property.

Multistate Bar Exam: Contracts/Sales, Torts, Evidence, Constitutional Law, Criminal Law and Procedure, and Real Property.

Multistate Performance Test: Skills tested include problem solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas.

FACULTY BIOGRAPHIES

Biographies of most full-time faculty members appear in the publication entitled *Faculty Biographies and Course Descriptions: 2002-2004* (available in the Registrar's office and the Admissions Office). Biographies of all full-time faculty members, including new and visiting faculty, can be found at <http://www.kentlaw.edu/faculty>. Biographies of adjunct faculty members can be found at <http://www.kentlaw.edu/faculty/adjuncts.html>.

J.D. COURSE DESCRIPTIONS

Course descriptions appear in the publication entitled *Faculty Biographies and Course Descriptions: 2002-2004* (available in the Registrar's office and the Admissions Office) and on the Chicago-Kent web site at <http://www.kentlaw.edu/academics/courses.html>. Summer session courses not described there, or for which the description has changed, are described below.

Environmental Law Clinic

Professor Harley

The Environmental Law Clinic will help students develop their lawyering skills by giving them the opportunity to represent individuals and community organizations with environmental concerns. Students will interview clients, represent clients in meetings with corporations and government officials, and represent clients in court. Cases range from assisting an individual who discovers she has lead paint in her home to helping communities with problems arising from active facilities, abandoned sites, and proposed facilities. The class sessions will provide an opportunity to observe and practice lawyering skills, develop an understanding of the key substantive environmental law areas involved in the clinic's work, and discuss ongoing cases. Students are required to perform 10 hours a week of fieldwork for the 1-credit version of the clinic and there is no classroom component. Students are required to perform 17 hours a week of fieldwork for the 3-credit version of the clinic, and 21 hours a week of fieldwork for the 4-credit version, in addition to the classroom component. *Faculty*: The director of the clinic, Keith Harley, will supervise the clinical work and teach the classroom component. Civil Procedure is the only prerequisite for this clinic. One, three, or four credit hours.

Environmental Law Externship

Professor Gross

Students in the Program in Environmental and Energy Law have the opportunity to explore environmental opportunities in the public and public interest sectors. These externships help students develop their legal research and writing skills and substantive knowledge of environmental law. Externships are currently

available at several government agencies and public interest groups: the U.S. Environmental Protection Agency Regional Office, the Illinois Attorney General's Office (Environmental Division), the City of Chicago Law Department (Environmental Unit), the State's Attorney's office (Environmental Division), the Illinois Pollution Control Board, the Chicago Legal Clinic, the Lake Michigan Federation, the Illinois Commerce Commission, and the Environmental Law and Policy Center for the Midwest. Students should contact Professor Gross for more information about enrolling in this externship. Four credit hours.

Health and Disability Law Clinic

Professor Kraus

Students who intern in the Health and Disability Law Clinic work on representing individuals in health and disability matters in the federal and state courts and at administrative agencies; such matters include Social Security Disability Insurance Benefits, Supplemental Security Income (SSI), long term disability benefits, health insurance denials, vaccine injury claims, and certain employment and disability discrimination matters.