

Chicago-Kent  
College of Law



ILLINOIS INSTITUTE OF TECHNOLOGY

**SPRING 2005**

**REGISTRATION BULLETIN**

**Schedule of Classes  
Registration Instructions  
Academic Regulations  
Course and Faculty Information**

**November 18, 2004**

# **SPRING 2005 REGISTRATION**

## **REGISTRATION INSTRUCTIONS**

### **1. BEFORE YOU REGISTER**

#### **Outstanding Balance**

If you are indebted to the university, you will have a "Financial Hold" preventing you from registering. Before you can register, you must clear the Financial Hold with the Bursar's office in Room 290. If you are uncertain whether you have an outstanding balance, you can check your account status online (go to the Registrar's web site at <http://www.kentlaw.edu/depts/reg/> and click on the IIT Web for Students link; once you log in, you will have access to information about your account with the university, including account holds).

If you believe there are unusual circumstances justifying your registration despite an outstanding balance, you should send an e-mail containing a detailed explanation of the unusual circumstances to the Bursar's office (GBOOKER@KENTLAW.EDU). Please be advised that such waivers are not routinely granted. (See also the provisions on Financial Delinquency on page 4 of this Bulletin.)

### **2. SELECTING YOUR COURSES**

Using the schedule of classes in this Bulletin, decide which courses you would like to take. Because of enrollment limits, some of your choices of courses or sections may be closed when your registration requests are processed. If you are not admitted into one or more of the courses you select, you may add additional courses or change your schedule in other ways after the initial registration period is complete (see page 3). We do not maintain waiting lists for any course except Intensive Trial Advocacy.

#### **Degree Requirements**

The following courses must be successfully completed to earn the J.D. degree: Contracts, Criminal Law, Torts, Civil Procedure, Justice & the Legal System, Property, Legal Writing 1 and 2, Constitutional Law, Professional Responsibility, and one seminar. Students who began prior to Fall 2002 must also satisfy the

Advanced Research and Legal Drafting requirement. Students who began in Fall 2002 or later must take Legal Writing 3 and 4.

In order to satisfy the seminar requirement, you must have completed at least 54 hours of credit, *and* Advanced Research or Legal Writing 4 (depending on your starting date), prior to beginning the seminar. You *may* take a seminar before you have earned 54 hours, but it will not satisfy the senior seminar graduation requirement.

***Important:*** All required courses must be taken in the sequence designated in the registration instructions. *First-year students* may not register for any courses other than the ones identified for their section on the schedule of courses. Even though schedules are set for first-year students, you still must register for your Spring courses. *Second-year Evening students* must register for Constitutional Law. *Second-year Day students* must register for Legal Writing 4. *Upper-level Evening students* are required to take Legal Writing 3 and Legal Writing 4 during their second and third years. Legal Writing 3 is *not* a prerequisite for taking Legal Writing 4; Evening students may take the courses in either order. See the registration instructions in the final schedule of classes for more information on registration requirements for Legal Writing 3 and 4.

#### **Prerequisites**

Course prerequisites that are listed on the class schedule must be completed prior to registering for a course. The instructor may waive a prerequisite by signing a Waiver of Prerequisite form, which must be approved by Dean Sowle.

#### **Intensive Trial Advocacy 1**

Students enrolled in the January 2005 session of Intensive Trial Advocacy 1 must enroll in Trial Advocacy 2 in the Spring 2005 semester, or risk losing credit for the Intensive course. (*Note:* Registration for the January session of Intensive Trial Advocacy took place as part of Fall 2004 registration. Although the class is currently full, you may contact Dean Sowle if you would like to be placed on the waiting list.)

### **Credit Hour Limitations**

Full-time Day Division students must take at least 12 and not more than 16 credit hours. Evening Division students and Part-time Day Division students must take at least 8 and not more than 11 credit hours. Students enrolled in Law Review or Moot Court Honor Society may take one extra credit hour without special permission. *Graduating seniors* needing fewer than the minimum number of hours to graduate may take fewer credits without special permission, but must comply with the residency requirements in § 1.5 of the Student Handbook. You may request an exception to these limitations by submitting a Petition to Dean Sowle setting forth the extenuating circumstances justifying the exception.

Please be careful to observe the credit hour limitations. Full-time students who register for more than 16 hours, and Part-time students who register for more than 11 hours, may do so only if one of the above exceptions applies, or a Petition approved by Dean Sowle is submitted to the Registrar's office. If you enroll for more than the maximum number of hours without permission, you will have to drop a course when the Registrar discovers it, regardless of how late in the semester the discovery is made.

### **Residency Requirement**

Students must comply with the residency requirement in § 1.5 of the Student Handbook. Please read this section carefully and contact Dean Sowle if you have any questions.

### **Registering for Courses Not in Your Division**

Students must take at least one-half of their credit hours in the division in which they are enrolled. Courses offered only at 4:00 p.m. are considered both Day Division and Evening Division courses. Except for the Saturday sections of Trial Advocacy, all Trial Advocacy courses are considered Evening Division courses.

Day Division courses are indicated by the designation "001" (or "002" etc. if there is more than one Day section of the course) following the course number. Evening Division courses are indicated by the designation "051" (or "052" etc. if there is more than one Evening section of the course) following the course

number. If a course is listed on both the Day and Evening Division schedules, it will be listed with the designation "071."

### **Making Up Incompletes**

If you will be making up an Incomplete grade by attending a class in the Spring semester, *do not register for the course*. You must submit an Incomplete Course Make-up Notice to the Registrar's office by the end of the second week of classes in order to earn credit for the course.

### **Courses With Exams Scheduled at the Same Time**

Please note that you *are* permitted to register for courses even if their exams are scheduled at the same time; one of your exams will be rescheduled in accordance with the rules stated in § 7.2 of the Student Handbook.

### **Final Undergraduate Transcript Required**

If your final undergraduate transcript is not on file in the Registrar's office, you will not be permitted to register for the Spring semester. You must contact your undergraduate school and request that your final transcript be sent to the Registrar's office. Advanced students will lose registration priority if their transcript is received after their priority group registers.

### **Registering for LL.M. Courses**

Refer to §§ 1.21 and 1.22 of the Student Handbook for information on the joint J.D./LL.M. degree programs in Taxation and Financial Services. Students in the joint programs must register as joint degree students and consult with the program directors before registering for LL.M. courses.

Non-joint degree students may register for graduate Tax courses only with the permission of Professor Gerald Brown. Non-joint degree students may register for Financial Services graduate courses provided the student is in his/her final year of law school and has a 3.20 cumulative GPA, or permission of the director. The Taxation LL.M. schedule appears after the J.D. schedule later in this Bulletin; contact the Center for Law and Financial Markets for the Financial Services schedule.

### **3. HOW TO REGISTER**

#### **Online Registration**

To register for Spring classes, go to the Law School's Student Portal page (<http://www.kentlaw.edu/portals/students.html>) and click on the Online Registration link. You can use any computer with Internet access, either inside or outside the Law School.

Registration will take place Monday, November 22 through Sunday, November 28. You may register at any time during that period. After the end of the registration period, the registration requests will be processed according to each student's registration priority (see below). In other words, registration will *not* be conducted on a first-come, first served basis; as long as you register during the designated period, you will have an equal chance of being admitted to a class as other students within your registration priority group.

To learn what classes you have been admitted into, you must check the Online Registration site on or after Wednesday, December 1. ***Registering for a class during the initial registration period is no guarantee that you will be admitted into the class – you must check the web site on or after Wednesday, December 1 to learn what classes you have been admitted into.***

#### **Registration Priority**

Day Division students have priority for Day Division classes; Evening Division students have priority for Evening Division classes. For classes in the 4:00 time slot, seats are allocated proportionately between Day Division and Evening Division. Within divisions, registration priority is based on the date a student began law studies, with the earliest starting date having the highest priority.

#### **First-Year Students**

Although first-year students have set schedules, you still must register for your Spring courses using the Online Registration system. Please be sure to register for the courses in the proper section; if you have any questions about your section number, contact Dean Sowle.

### **ADDING & DROPPING COURSES**

You may add open courses or drop courses using the online system beginning Wednesday, December 1. You may add an open course without special permission until the end of the first week of Spring classes; during the second week, however, you may add an open course *only with permission of the instructor*. You may not add a course after the second week of the semester. To find out what courses are open, check the Online Registration system.

You may withdraw from any course except a required course, a clinical course, Law Review, Moot Court, or Intensive Trial Advocacy at any time prior to the date of the final exam or final paper (see § 3.10(c) of the Student Handbook). There is no tuition penalty if you drop a course during the first two weeks of classes. You will *not* receive a tuition refund, however, if you drop a course after the second week of classes.

A student may withdraw from a clinical course at any time prior to the end of the eighth week of classes during a regular semester and prior to the end of the fourth week of classes during a Summer session.

### **MAY 2005 GRADUATES**

Students who will complete their degree requirements in the Spring 2005 semester must submit an Application for Graduation form to the Registrar as soon as possible after their schedule is finalized. ***Graduating seniors should read §§ 1.7 and 1.8 of the Student Handbook regarding their degree requirements.***

### **TUITION CHARGES AND PAYMENTS**

#### **Tuition and Fees for the Spring 2005 Semester**

Tuition for full-time first-year day students for the Spring 2005 semester is \$13,725. Tuition for part-time first-year day students and for first-year evening students is \$10,070. Tuition for upper-level students is \$960 per credit hour for J.D. students and for visiting and special students. A \$50 student activity fee is charged each semester for all J.D. students. In addition, full-time day students are assessed a U-Pass fee of approximately \$70-\$75 fee each semester.

## **Student Health Insurance**

All students registered for at least 12 hours in the Fall, regardless of their division, were automatically billed \$880 for student health insurance for the year. If you were registered for fewer than 12 credit hours in the Fall semester but register for at least 12 hours in the Spring semester, you will be enrolled in the IIT Student Health Plan and assessed a fee of \$526.

You may waive insurance coverage if you have comparable coverage by filing a waiver form by January 26, 2005. If you were covered in the Fall semester, are taking fewer than 12 hours in the Spring semester, and do not want coverage in the Spring semester, you may request cancellation of the student insurance by January 26, 2005, and your student account will be refunded half of the amount you paid at the beginning of the year. If the waiver is not received by January 26, you will be billed for the insurance. Waiver forms and brochures explaining the insurance coverage are available on the IIT web site at <http://www.iit.edu/%7Eshc/>. Completed waivers should be submitted online. If you intend to waive the student insurance coverage, please read the waiver instructions in the insurance brochure carefully.

If you have previously filed a waiver form, you need not file another one as long as you are continuously enrolled in law school, unless your outside insurance carrier changes. In that case, you must notify the IIT Student Health Center.

***A student who waived insurance in the prior semester, or a student registered for fewer than 12 credit hours in the Spring semester (whether in the Day or Evening Division), will not be covered by student insurance unless the student elects to obtain coverage.*** If you want student insurance coverage, you must apply for it; enrollment forms are available online at <http://www.iit.edu/%7Eshc/>. Students must enroll by January 26, 2005.

If you are making up Incompletes, those credits will not count in determining whether you will be automatically enrolled in the health insurance plan.

## **Payment of Tuition and Fees**

Payments can be made by cash, check, money order, MasterCard, Visa, or Discover, either by mail or in

person, at the Bursar's office in Room 290. All tuition payments for the Spring 2005 semester are due by January 3, 2005. You may also pay your tuition online by going to the Student Portal Page at <http://www.kentlaw.edu/portals/current.html> and clicking on the Online Tuition Payment link.

Financial aid awards are considered credits to the student's tuition account. Students whose financial aid awards do not cover the cost of tuition and fees must select a payment option below. ***Financial aid scholarships and loans supercede all other forms of tuition payment. Therefore, if anticipated loans and scholarships cover a portion or all of your tuition costs, a student may not use other forms of payment – including credit cards – to participate in a payment option for the amount of tuition cost covered by the anticipated scholarship or loan amount.***

1. IIT Semester Payment Plan: The total balance of tuition and fees, minus financial aid (if applicable), is due on January 3, 2005.

### **Full-Time Students Only:**

2. IIT Monthly Payment Plan: The total balance of Spring semester tuition and fees, minus anticipated financial aid (if applicable), may be divided into four equal installments. The first installment is due by January 3, 2005. The remaining three payments are due on the first of each month, beginning February 1, 2005, and ending April 1, 2005. There is a \$45 fee associated with this option. See the Bursar for more information.

## **Financial Delinquency**

Any student who fails to meet the required payments will be charged a late penalty. This penalty will be 1% per month of the amount due on the payment due date. The 1% payment penalty will be charged each month until the amount due is paid in full.

Students with delinquent accounts are subject to suspension and exclusion from classes after being notified by the Bursar. These students may not be permitted to take final exams, receive course credits or transcripts, register for a subsequent semester, receive a degree, or be certified to the bar examiners.

### **Financial Aid**

All students who will be attending Chicago-Kent during the Spring 2005 semester are eligible to apply for either federal or private loans. In order to apply for any loans, the Office of Financial Aid requires that each student submit all of the 2004-2005 documents listed below.

**Federal Stafford Loans:** *Students interested in applying for federal loans for the Spring 2005 semester must be enrolled for at least 6 credit hours.* To apply for federal financial aid for the Spring 2005 semester, students must submit the following documents to the Office of Financial Aid:

- ▶ 2004-2005 Student Aid Report (SAR). (*Note:* If Chicago-Kent is listed on your SAR, you do not need to submit it; the Office of Financial Aid will receive it electronically.)
- ▶ If requested by the Office of Financial Aid: 2003 federal tax returns and Verification Worksheet.
- ▶ Any other documents requested by the Office of Financial Aid.

**Private Loans:** *Students interested in applying for private loans for the Spring 2005 semester must be enrolled in at least 3 credit hours.* Students may apply online at <http://www.kentlaw.edu/depts/finaid>. Students must submit the following documents to the Office of Financial Aid:

- ▶ 2004-2005 Student Aid Report (SAR). (*Note:* If Chicago-Kent is listed on your SAR, you do not need to submit it; the Financial Aid Office will receive it electronically.)
- ▶ Any other documents requested by the Office of Financial Aid.

**Loan Checks:** Students must complete a loan application/promissory note for each loan they wish to receive. The Bursar's office will contact you by e-mail when your refund is available or your loan check is ready for endorsement.

If you have any questions regarding financial aid, please e-mail FINAID@KENTLAW.EDU, stop by Suite 230, or call the Office of Financial Aid at 906-5180.

### **PASS-FAIL ELECTION**

A student in good academic standing may elect to take courses on a pass/fail basis *except*: (1) required courses, including Professional Responsibility; (2) seminars, whether or not being taken to fulfill the seminar degree requirement; (3) courses that have been designated by instructors as ineligible for the pass/fail election; (4) courses that are graded *only* on a pass/fail basis, such as clinical courses, Moot Court, and Law Review; (5) LL.M. courses; (6) Trial Advocacy and Appellate Advocacy courses; and (7) courses taken to fulfill the requirements of any certificate program.

No more than six credit hours taken under this election will count toward the graduation credit requirement. Spring courses that have been designated as ineligible for the pass/fail election by instructors are indicated on the final schedule of classes.

Refer to §§2.4-2.7 of the Student Handbook for the procedures for making the pass/fail election; other limitations on the pass/fail election; and limitations on total credit hours you may earn taking certain designated types of courses.

A student taking a course on a pass/fail basis must earn at least a C to receive a P (Pass). If you pass the course but fail to earn at least a C, you will receive a grade of LP (Low Pass).

### **EMPLOYMENT LIMITATION**

**Full-time Day Division students may not be employed for more than 20 hours per week during the semester.**

## **RECOMMENDED COURSES FOR UPPER-LEVEL STUDENTS**

(adopted by the faculty February 1998)

Courses with an asterisk (\*) cover material that is likely to be tested on many states' bar examinations, including that of Illinois. Other subject areas may also be tested; you should review the Illinois Bar Exam Information Statement in the Registration Bulletin – or, if you plan to take another state's bar examination, contact the bar examiners in that state – before deciding which of these and other courses to take.

I. The faculty believes that every student should take:

- A. \*Business Organizations (4 hours)
- B. \*Evidence (3 hours)
- C. Personal Income Tax (3 hours)
- D. \*Remedies (3 hours)

II. The faculty believes that every student should take at least 15 hours from the following list of courses, with most courses taken from subsection A and at least one course taken from subsection B. Courses not included in this list should not be thought of as less challenging or unimportant. They may have been left off because they cover advanced or very specialized material, or because they focus on non-traditional legal materials. Students may take some of those courses with their remaining electives.

For those students whose grade point average is in the lower third of the class after they complete their first year of law school (two semesters for day students and three semesters for evening students), we recommend in the strongest terms possible that they take at least 20 hours (rather than 15) from the following list, with a heavy emphasis on courses that cover subject matter that may be tested on the Bar Exam.

A. Courses in major areas of law:

- 1. Administrative Law (3 hours).
- 2. Civil Litigation: one of the following: Appellate Courts and Procedure (3 hours), Civil Procedure 2 (3 hours), Complex Litigation (3 hours), Federal Courts (3 hours), \*Illinois Civil

Procedure (2 hours).

- 3. Commercial Law: one or two of the following: \*Secured Transactions (3 hours), \*Payment Systems (3 hours), \*Survey (4 hours).
- 4. \*Conflict of Laws (3 hours)
- 5. \*Constitutional Law: First Amendment (3 hours).
- 6. Criminal Procedure: \*The Adjudicative Process (3 hours), or \*The Investigative Process (3 hours).
- 7. \*Estates and Trusts (4 hours).
- 8. \*Family Law (3 hours).
- 9. International Law (3 hours) or Comparative Law (3 hours).
- 10. \*Products Liability (2 hours).

B. Courses focusing on statutory analysis and/or administrative agencies:

- 1. Antitrust (3 hours).
- 2. Bankruptcy (3 hours).
- 3. Copyright Law (3 hours) or Patent Law (3 hours).
- 4. Employee Benefits Law (2 or 3 hours).
- 5. Employment Discrimination (3 hours).
- 6. Environmental Law & Policy (3 hours).
- 7. Labor Law (4 hours).
- 8. Legislation (3 hours).
- 9. Securities Regulation (3 hours).
- 10. Taxation of Business Enterprises (4 hours).

III. The faculty believes that every student should take at least one skills or one clinical course from the following list of such courses. Beginning in 1998, the Illinois Bar Examination began using the Multistate Performance Test to test six fundamental lawyering skills: problem, solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas. Each of the courses listed below teaches some of the above-listed skills. You should review the Illinois Bar Exam Information Statement in the registration materials –or, if you plan to take another state's bar examination, contact the bar examiners in that state–before deciding which of these courses to take.

A. Skills courses:

1. Business Entity Formation (3 hours).
2. Business Entity Transactions (3 hours).
3. Employment Litigation (3 hours) (for students in the Labor and Employment Law Certificate Program only).
4. Pretrial Litigation (3 hours) (for students in the LADR Program only).
5. Trial Advocacy 1 (3 hours).

B. Clinical courses:

1. In-House Clinic (3 or 4 hours):
  - a. Criminal Defense (3 or 4 hours).
  - b. Employment and General Litigation (3 or 4 hours).
  - c. Family Law (3 or 4 hours).
  - d. Health and Disability Law (3 or 4 hours).
  - e. Immigration Law (3 or 4 hours).
  - f. Intellectual Property–Patent (3 hours).
  - g. Low Income Taxpayer (3 or 4 hours).
  - h. Mediation and Other ADR Procedures (3 or 4 hours).
2. Judicial Externship (4 hours).
3. Legal Externship (4 hours).
4. Labor and Employment Externship (4 hours) (for students in the Labor and Employment Law Certificate Program only).

## **BAR EXAM INFORMATION**

Illinois does not require students to take any specific courses to be eligible to take the bar exam. However, some states may require specific law courses to be eligible to take the bar exam. In addition, many states – including Illinois – require students to register with the bar examiners while in law school. If you intend to take an out-of-state bar exam, you should check the state's requirements in the Registrar's office or Dean Sowle's office as soon as possible.

First-year students who plan to take the Illinois Bar Examination should register by March 1, 2005. Registration forms are available on the bar examiners' web site at <http://www.ibaby.org>. **Note:** Although you are not required to register as a first-year student, the advantage of doing so is that you will avoid paying a late fee of \$350 imposed on those who register at any point after March 1 of their first year. If you are

uncertain whether you intend to practice in Illinois, you may want to consider waiting to register and paying the late fee should you eventually decide to take the Illinois bar exam. If you have questions about the application materials, you may call the Illinois Board of Admissions to the Bar at 217/522-5917.

### **The Illinois Bar Exam**

To be admitted to practice in Illinois, you must take the Illinois bar exam and the Multistate Professional Responsibility Exam (MPRE), which is administered separately from the bar exam in March, August, and November each year. The MPRE may be taken before you receive your law degree, so long as you have completed a certain minimum number of credits. Applications are available in the Registrar's office.

Illinois Supreme Court Rule 704 states that the following subjects ***may*** be tested on the Illinois bar exam: “administrative law; agency; business organizations; commercial paper; conflict of laws; contracts; criminal law and procedure; domestic relations; equity jurisprudence, including trusts and mortgages; evidence; federal and state constitutional law; federal jurisdiction and procedure; federal taxation; Illinois procedure; personal property, including sales and bailments; real property; secured transactions; suretyship; torts; wills and administration of estates.” Not all of these topics are tested regularly on the Illinois bar exam; for example, in recent years, administrative law and federal taxation have not been tested.

The Illinois bar exam is comprised of four parts: the Multistate Essay Exam (3 hours, 6 essay questions); the Illinois Essay Exam (90 minutes, 3 essay questions); the Multistate Bar Exam (two 3-hour sessions, 200 multiple-choice questions); and the Multistate Performance Test (90 minutes, one item). The following subjects have been tested on the Illinois bar exam in recent years or are considered to be reasonably likely to be tested. ***However, you cannot assume that the composition of the exam will be the same when you take the bar exam.***

**Multistate Essay Exam:** Business Organizations (agency, partnerships, corporations); Commercial Law (sales, secured transactions, commercial paper); Estates & Trusts (future interests, trusts and wills); Conflict of Laws; Family Law; Federal Civil Procedure.

Illinois Essay Exam: All of the above topics, plus Equity (Remedies); Illinois Civil Procedure; and Personal Property.

Multistate Bar Exam: Contracts/Sales, Torts, Evidence, Constitutional Law, Criminal Law and Procedure, and Real Property.

Multistate Performance Test: Skills tested include problem solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas.

## **FACULTY BIOGRAPHIES**

Biographies of full-time faculty members can be found at <http://www.kentlaw.edu/faculty>. Biographies of adjunct faculty members can be found at <http://www.kentlaw.edu/faculty/adjuncts.html>.

## **J.D. COURSE DESCRIPTIONS**

Course descriptions can be found at <http://www.kentlaw.edu/academics/courses.html>.

## **2004-2005 ACADEMIC CALENDAR**

(Intersession, and Spring and Summer terms)

### **INTERSESSION**

Intensive Trial Advocacy January 8 - 15, 2005

### **SPRING 2005 SEMESTER**

Dr. King's Birthday (no classes)	Monday, January 17
<i>First day of classes</i>	<i>Tuesday, January 18</i>
Spring Break	Sat., March 12, noon - Sunday, March 20
Good Friday (no classes)	Friday, March 25
Monday classes meet	Monday, May 2
Friday classes meet	Tuesday, May 3
<i>Last day of classes</i>	<i>Tuesday, May 3</i>
Read period	Wednesday, May 4 - Sunday, May 8
Final exams	Monday, May 9 - Friday, May 20
Commencement	Sunday, May 22

## **SUMMER SESSION 2005**

<i>First day of classes</i>	<i>Monday, May 23</i>
Memorial Day (no classes)	Monday, May 30
Monday classes meet (Memorial Day make-up)	Friday, June 3
Independence Day (no classes)	Monday, July 4
Monday classes meet (Indep. Day make-up)	Friday, July 8
<i>Last day of classes</i>	<i>Thursday, July 14</i>
Read period	Friday, July 15 - Sunday, July 17
Final exams	Monday, July 18 - Wednesday, July 20