

Chicago-Kent
College of Law



ILLINOIS INSTITUTE OF TECHNOLOGY

SUMMER 2009
REGISTRATION BULLETIN

Schedule of Classes
Registration Instructions
Academic Regulations

March 31, 2009

2009 SUMMER REGISTRATION

REGISTRATION INSTRUCTIONS

Outstanding Balance

If you are indebted to the university, you will have a "Financial Hold" preventing you from registering. Before you can register, you must clear the Financial Hold with the Bursar's office in Room 290 or via email at bursar@kentlaw.edu. If you are uncertain whether you have an outstanding balance, check your account status online on the Finance tab of your myIIT account, at <https://my.iit.edu>.

Residency Requirement

The rules regarding the residence requirement are important for students to understand. Section 1.5 of the Student Handbook is excerpted below.

§1.5 Semesters in Residence

(a) *General Information.* The number of hours required to meet the residency requirement is unrelated to the definition of full-time, half-time or part-time for financial aid and scholarship purposes. See §13.1 for those requirements.

Students who change from one division to the other, or from part-time to full-time Day Division status, should contact the Assistant Dean for Academic Administration and Student Affairs if they have questions regarding their residency requirement.

(b) *Full-Time Students.* Full-time Day Division students must spend at least six semesters "in residence" at Chicago-Kent or other ABA-approved law school. A full-time Day Division semester "in residence" is a semester with at least 12 credit hours. However, a semester "in residence" for a full-time Day Division senior student is a semester with at least 10 credit hours; this applies to the last two semesters before a student graduates. If a full-time Day Division student attends two Summer sessions the number of semesters required "in residence" may be reduced by one, provided that the student takes at least ten hours during the Summer sessions.

(c) *Part-Time Students.* Part-time Day Division students and Evening Division students must spend at least eight semesters "in residence" at the Chicago-Kent or other ABA-approved law school. A semester "in residence" for these students is a semester with at least eight credit hours. If a part-time Day Division student or an Evening Division student attends two or three Summer sessions, the number of semesters required "in residence" may be reduced by one, provided the student takes at least eight hours during the Summer sessions.

Credit Hour Limitations

You may register for a maximum of 6 credit hours in the Summer session; there is no minimum. The 6 credit maximum applies whether you are attending Chicago-Kent or another law school, either here or abroad. Students must take at least 3 credit hours and meet the federal requirements in order to qualify for federal financial aid loans. Students who take fewer than 3 credit hours may apply for a private loan with the lender of their choice. (For more details, see the section on Financial Aid later in this Bulletin.) Students who register for 4 credits of clinical courses may seek permission to take a total of 7 credits by submitting a request form to Prof. Gary Laser; the forms are available in Suite 600.

Making Up Incompletes

If you will be making up an Incomplete grade by attending a class in the Summer session, *do not register for the course.* You must submit an Incomplete Course Make-up Notice to the Registrar's office by the end of the second week of classes in order to earn credit for the course.

Courses With Exams Scheduled at the Same Time

Please note that you *are* permitted to register for courses even if their exams are scheduled at the same time; one of your exams will be rescheduled in accordance with the rules stated in section 7.2 of the Student Handbook.

Online Registration

Online registration will take place from **Thursday, April 2 through Wednesday, April 8**. You may register at any time during that period. After the end of the registration period, the registration requests will be processed according to each student's registration priority (see below). In other words, ***registration will not be conducted on a first-come, first-served basis. As long as you register during the designated period, you will have an equal chance of being admitted to a class as other students within your registration priority group.***

To register beginning April 2, go to the Law School's Student Portal page at <http://www.kentlaw.edu/portals/students.html> and click on the Online Registration link. You can use any computer with Internet access, either inside or outside the Law School.

To learn what classes you have been admitted into, you must check the Online Registration site on or after **Monday, April 13. Registering for a class during the initial registration period is no guarantee that you will be admitted to the class – you must check the web site on or after Monday, April 13 to learn what classes you have been admitted into.**

Registration Priority

Evening Division students have priority over Day Division students for Summer registration. Within divisions, registration priority is based on anticipated graduation date, with the earliest graduation date having the highest priority.

Intensive Trial Advocacy

The Law School offers two sessions of Intensive Trial Advocacy 1 each year. The next sessions will run from August 15 to August 22, 2009, and from January 9 to January 16, 2010. ***Registration for both of these sessions will take place as part of Fall 2009 registration.***

ADDING & DROPPING COURSES

After the initial registration period, you may add open courses or drop courses using the online system

beginning **Monday, April 13. Courses may not be added after the first week of the Summer session.**

You may withdraw from any course except a clinical course at any time prior to the date of the final exam or final paper (see § 3.10(c) of the Student Handbook). You may withdraw from a clinical course at any time prior to the end of the fourth week of Summer classes. There is no tuition penalty if you drop a course during the first week of the Summer session. ***You will not receive a tuition refund, however, if you drop a course after the first week of classes.***

TUITION CHARGES AND PAYMENTS

Tuition for 2009 Summer Session

Tuition for the 2009 Summer session is \$1,135 per credit for J.D. students and for visiting and special students.

Payment of Tuition and Fees

Payments can be made by cash, check, money order, MasterCard, Visa, Discover, Diner's Club, or American Express, either by mail or in person at the Bursar's office in Room 290. Tuition payments for the 2009 Summer session are due in full by **June 1, 2009**. Alternatively, you may pay your tuition online by credit card or ACH through the Finance tab (click on the My Account section) of your myIIT account at <https://my.iit.edu>.

Financial aid awards are considered credits to your tuition account. Students whose financial aid awards do not cover the cost of tuition and fees may select the Budget Plan, explained below. ***Financial aid scholarships and loans supercede all other forms of tuition payment.***

Budget Plan: Students may choose to pay their total charges in two installments. The first installment of 50% of the total charges is due by June 1, 2009. The second installment of the remaining 50% of the total charges is due on July 1, 2009. A \$40 fee will be charged for participation in the Budget Plan. Late payments for the Budget Plan are subject to a \$25 late fee for payments made after the due date.

Financial Delinquency

Any student who fails to meet the required payments will be charged a late penalty. This penalty will be 1% per month of the amount due on the payment due date. The 1% payment penalty will be charged each month until the amount due is paid in full.

Students with delinquent accounts are subject to suspension and exclusion from classes after being notified by the Bursar. These students may not be permitted to take final examinations, receive course credits or transcripts, register for a subsequent semester, receive a degree, or be certified to the bar examiners.

Financial Aid

Students who plan to take summer courses at Chicago-Kent or at a visiting school are eligible to apply for either federal or private loans. We encourage all students who are eligible for federal loans to apply for federal loans before considering private loans. The summer 2009 session is considered the last term of the 2008-2009 academic year. The deadline to submit all required documentation in order to receive loans for the summer session is July 9, 2009. Please complete your FAFSA immediately if you have not done so already and would like to receive loans for the summer.

Federal Stafford and Federal Graduate Plus Loan Eligibility

Students interested in applying for federal loans must be enrolled for at least 3 credit hours. To apply for federal financial aid for the summer 2009 session, students must complete the following:

- * 2008-2009 FAFSA.
- * If requested by the Office of Financial Aid, submit your 2007 federal tax returns and Verification Worksheets.
- * If requested by the Office of Financial Aid, submit proof of citizenship status, and/or Selective Service enrollment.

Private Loan Eligibility

Students who take fewer than 3 credit hours have the option to apply for a private loan. Some lenders offer special loans to students who will be enrolled for less than 3 credits. To apply for private loans for the summer 2009 session, students must comply with the following:

- * Apply online or on paper with the lender of your choice.

Visiting at Another Law School

Students who are visiting an approved law school during the summer 2009 session and wish to receive financial aid must complete the form entitled, "Application to Visit Another Law School for the Office of Financial Aid" in addition to the 2008-2009 FAFSA. This form is available in the Office of Financial Aid, Rm. 230. You may also download the form from the Office of Financial Aid website.

Note: Students should submit all requested documents as soon as possible. Financial Aid Award Notifications are sent via email to all students. If you prefer not to receive your award notification via email or you need the paper version of your award notification, please email us or stop by the Office of Financial Aid, Rm. 230.

Loan Disbursement and Refund Checks

The Bursar's Office will email you when your refund check is available if your loans come in through an Electronic Funds Transfer (EFT). If your loans arrive by check, the Bursar's office will email you to notify you that the check is ready for endorsement.

SUMMER GRADUATING SENIORS

If you will complete your degree requirements in the Summer session, you must submit an Application for Graduation as soon as possible after your schedule is finalized. Summer 2009 graduates may participate in the May 2009 commencement ceremony. You must notify Dean Sowle (SSOWLE@KENTLAW.EDU) immediately if you intend to participate in the ceremony.

PASS-FAIL ELECTION

A student in good academic standing may elect to take courses on a pass/fail basis *except*: (1) required courses, including Professional Responsibility; (2) seminars, whether or not being taken to fulfill the seminar degree requirement; (3) courses that have been designated by instructors as ineligible for the pass/fail election; (4) courses that are graded *only* on a pass/fail basis, such as clinical courses, Moot Court, and Law Review; (5) LL.M. courses; (6) Trial Advocacy and Appellate Advocacy courses; and (7) courses taken to fulfill the requirements of any certificate program.

No more than six credit hours taken under the pass/fail election will count toward the graduation credit requirement.

The following courses are ineligible for the pass/fail election in the Summer session: Environmental Law Clinic, Professional Responsibility, and Trial Advocacy 1.

Refer to §§2.4 - 2.7 of the Student Handbook for the procedures for making the pass/fail election; other limitations on the pass/fail election; and limitations on total credit hours that may be earned taking certain designated types of courses.

A student taking a course on a pass/fail basis must earn at least a C to receive a P (Pass). If you pass the course but fail to earn at least a C, you will receive a grade of LP (Low Pass).

RECOMMENDED COURSES FOR UPPER-LEVEL STUDENTS

Courses with an asterisk (*) cover material that is likely to be tested on many states' bar examinations, including that of Illinois. Other subject areas may also be tested; you should review the Illinois Bar Exam Information Statement in the Registration Bulletin – or, if you plan to take another state's bar examination, contact the bar examiners in that state – before deciding which of these and other courses to take.

- I. The faculty believes that every student should take:
 - A. *Business Organizations (4 hours)
 - B. *Evidence (3 hours)
 - C. Personal Income Tax (3 hours)
 - D. *Remedies (3 hours)

- II. The faculty believes that every student should take at least 15 hours from the following list of courses, with most courses taken from subsection A and at least one course taken from subsection B. Courses not included in this list should not be thought of as less challenging or unimportant. They may have been left off because they cover advanced or very specialized material, or because they focus on non-traditional legal materials. Students may take some of those courses with their remaining electives.

For those students whose grade point average is in the lower third of the class after they complete their first year of law school (two semesters for day students and three semesters for evening students), we recommend in the strongest terms possible that they take at least 20 hours (rather than 15) from the following list, with a heavy emphasis on courses that cover subject matter that may be tested on the Bar Exam.

- A. Courses in major areas of law:
 1. Administrative Law (3 hours).
 2. Civil Litigation: one of the following: Appellate Courts and Procedure (3 hours), Civil Procedure 2 (3 hours), Complex Litigation (3 hours), Federal Courts (3 hours), *Illinois Civil Procedure (2 hours).
 3. Commercial Law: one or two of the following: *Secured Transactions (3 hours), *Payment Systems (3 hours), *Survey (4 hours).
 4. *Conflict of Laws (3 hours)
 5. *Constitutional Law: First Amendment (3 hours).

6. Criminal Procedure: *The Adjudicative Process (3 hours), or *The Investigative Process (3 hours).
7. *Estates and Trusts (4 hours).
8. *Family Law (3 hours).
9. International Law (3 hours) or Comparative Law (3 hours).
10. *Products Liability (2 hours).

B. Courses focusing on statutory analysis and/or administrative agencies:

1. Antitrust (3 hours).
2. Bankruptcy (3 hours).
3. Copyright Law (3 hours) or Patent Law (3 hours).
4. Employee Benefits Law (2 or 3 hours).
5. Employment Discrimination (3 hours).
6. Environmental Law & Policy (3 hours).
7. Labor Law (4 hours).
8. Securities Regulation (3 hours).
9. Taxation of Business Enterprises (4 hours).

III. The faculty believes that every student should take at least one skills or one clinical course from the following list of such courses. The Illinois Bar Examination includes the Multistate Performance Test, which tests six fundamental lawyering skills: problem, solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas. Each of the courses listed below teaches some of the above-listed skills. You should review the Illinois Bar Exam Information Statement in the registration materials – or, if you plan to take another state’s bar examination, contact the bar examiners in that state – before deciding which of these courses to take.

A. Skills courses:

1. Business Entity Formation (3 hours).
2. Business Entity Transactions (3 hours).
3. Employment Litigation (3 hours) (for students in the Labor and Employment Law Certificate Program only).
4. Pretrial Litigation (3 hours) (for students in the LADR Program only).
5. Criminal Litigation (3 hours) (for

students in the Criminal Litigation Program only).

6. Trial Advocacy 1 (3 hours).

B. Clinical courses:

1. In-House Clinic (3 or 4 hours):
 - a. Criminal Defense (3 or 4 hours).
 - b. Employment/General Litigation (3 or 4 hours).
 - c. Family Law (3 or 4 hours).
 - d. Health & Disability Law (3 or 4 hours).
 - e. Intellectual Property–Patents (3 hours).
 - f. Low Income Taxpayer (3 or 4 hours).
 - g. Mediation and Other ADR Procedures (3 or 4 hours).
2. Judicial Externship (4 hours).
3. Legal Externship (4 hours).
4. Labor and Employment Externship (4 hours) (for students in the Labor and Employment Law Certificate Program only).

BAR EXAM INFORMATION

Illinois does not require students to take any specific courses to be eligible to take the bar exam. However, some states do require specific law courses to be eligible to take the bar exam.

The Illinois Bar Exam

To be admitted to practice in Illinois, you must take the Illinois bar exam and the Multistate Professional Responsibility Exam (MPRE), which is administered separately from the bar exam in March, August, and November each year. The MPRE may be taken before you receive your law degree, so long as you have completed two-thirds of the credits required for the degree (at Chicago-Kent, this means you must have completed 58 credits). Applications are available online at <http://www.ncbex.org/multistate-tests/mpre>.

The Illinois bar exam is comprised of four parts: the Multistate Essay Exam (3 hours, 6 essay questions); the Illinois Essay Exam (90 minutes, 3 essay questions); the Multistate Bar Exam (two 3-hour sessions, 200 multiple-choice questions); and the Multistate Performance Test (90 minutes, one item).

Multistate Essay Exam: Beginning with the July 2007 exam, areas that may be tested on the MEE include business associations (agency and partnership, corporations and limited liability companies), conflict of laws, constitutional law, contracts, criminal law and procedure, evidence, family law, federal civil procedure, real property, torts, trusts and estates (decedents' estates, trusts and future interests) and Uniform Commercial Code (commercial paper, negotiable instruments and secured transactions). Some questions may include issues from more than one area of law.

Illinois Essay Exam: Beginning with the July 2007 exam, the bar examiners are discontinuing the practice of regularly including two Illinois civil procedure questions and one equity question on the IEE. Areas that may be tested on the IEE include administrative law, agency and partnership, business organizations, including corporations and limited liability companies, commercial paper, conflict of laws, contracts, criminal law and procedure, equity jurisprudence, evidence, family law, federal and state constitutional law, federal jurisdiction and procedure, federal taxation, Illinois civil procedure, personal property, including sales and bailments, real property, secured transactions, suretyship, torts, trusts and future interests, and wills and decedents' estates. Some questions may include issues from more than one area of law.

Multistate Bar Exam: Topics tested include contracts/sales, torts, evidence, constitutional law, criminal law and procedure, and real property.

Multistate Performance Test: Skills tested include problem solving, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, and recognizing and resolving ethical dilemmas.

FERPA RIGHTS AND ACCESS TO EDUCATION RECORDS

Illinois Institute of Technology, in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), has designated the following items as *directory information*: student's name, address, telephone number; parents' names, address, telephone number; major field of study, class, enrollment status, anticipated degree date, participation in officially

recognized activities, degree and awards received, most recent previous educational agency or institution attended by the student. Illinois Institute of Technology, including the Chicago-Kent College of Law, may disclose any of the above listed items without the student's prior written consent, unless the Office of the Registrar is notified in writing to the contrary. All other student academic information is considered confidential and will not be released, with certain exceptions, without the student's written permission. You can find additional information at http://www.iit.edu/registrar/student_records/ferpa.shtml, and in the Chicago-Kent Student Handbook (sections 14.4 and 14.5) at <http://www.kentlaw.edu/depts/acadadm/handbook.html>.

Chicago-Kent also publishes certain student information in the online Student Directory (available only to members of the Chicago-Kent community). You may also request that information published in the Student Directory not be published or released.

FACULTY BIOGRAPHIES

Biographies of full-time faculty members can be found at <http://www.kentlaw.edu/faculty>. Biographies of adjunct faculty members can be found at <http://www.kentlaw.edu/faculty/adjuncts.html>.

J.D. COURSE DESCRIPTIONS

Course descriptions can be found at <http://www.kentlaw.edu/academics/courses.html>.