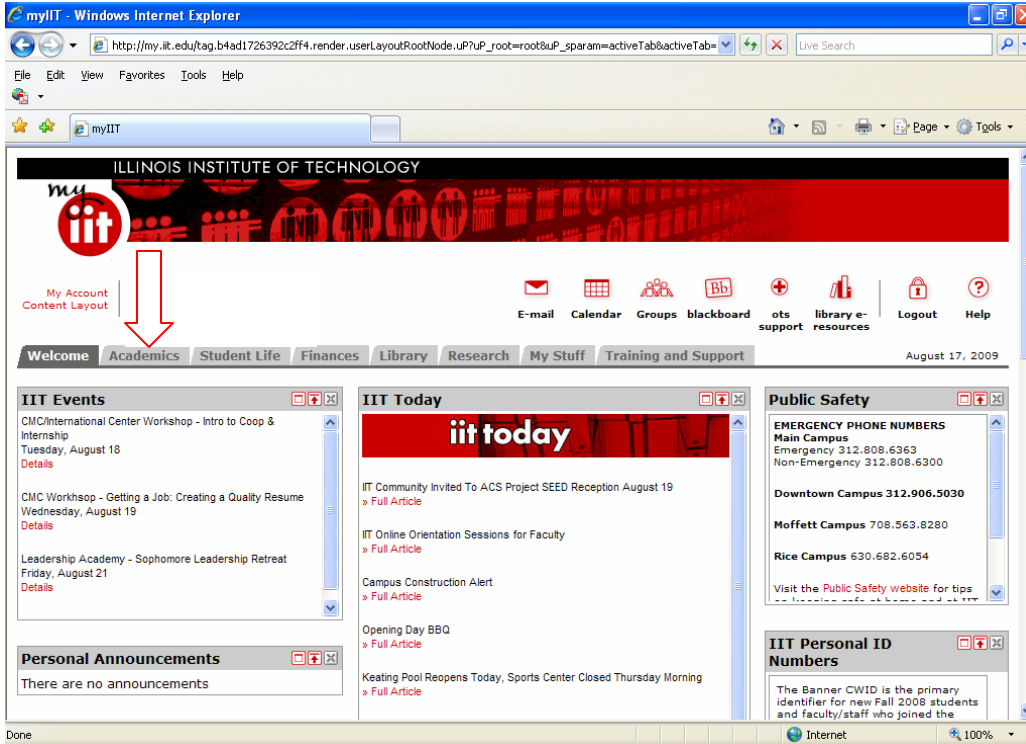
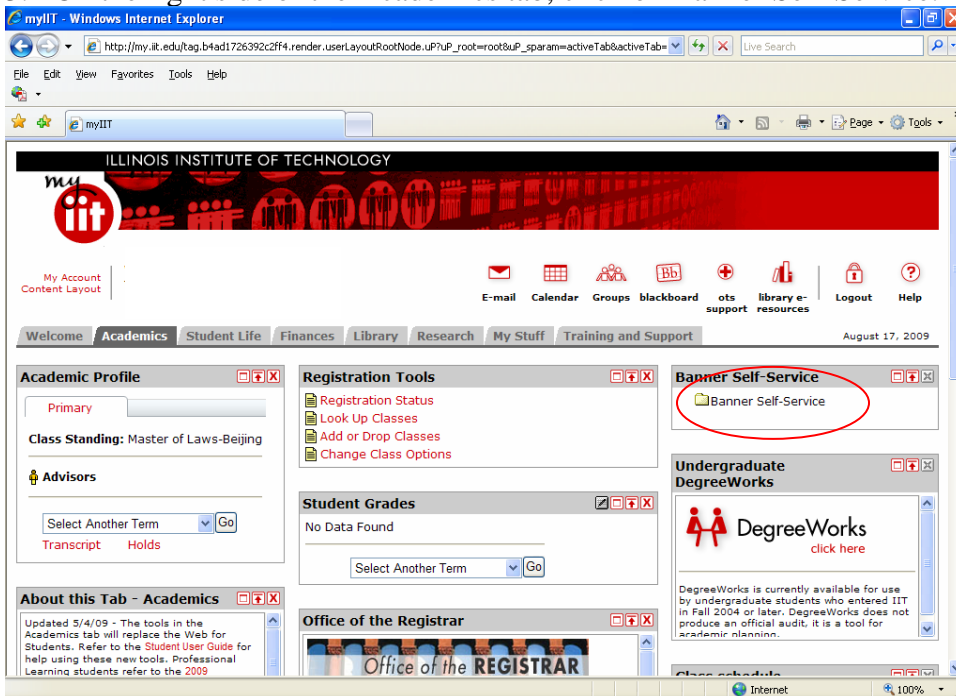


How to change your address online in the my.iit.edu portal

1. Log in to the my.iit.edu portal
2. Click on Academics tab



3. On the right side of the Academics tab, click on Banner Self-Service.



4. Click on Personal Information

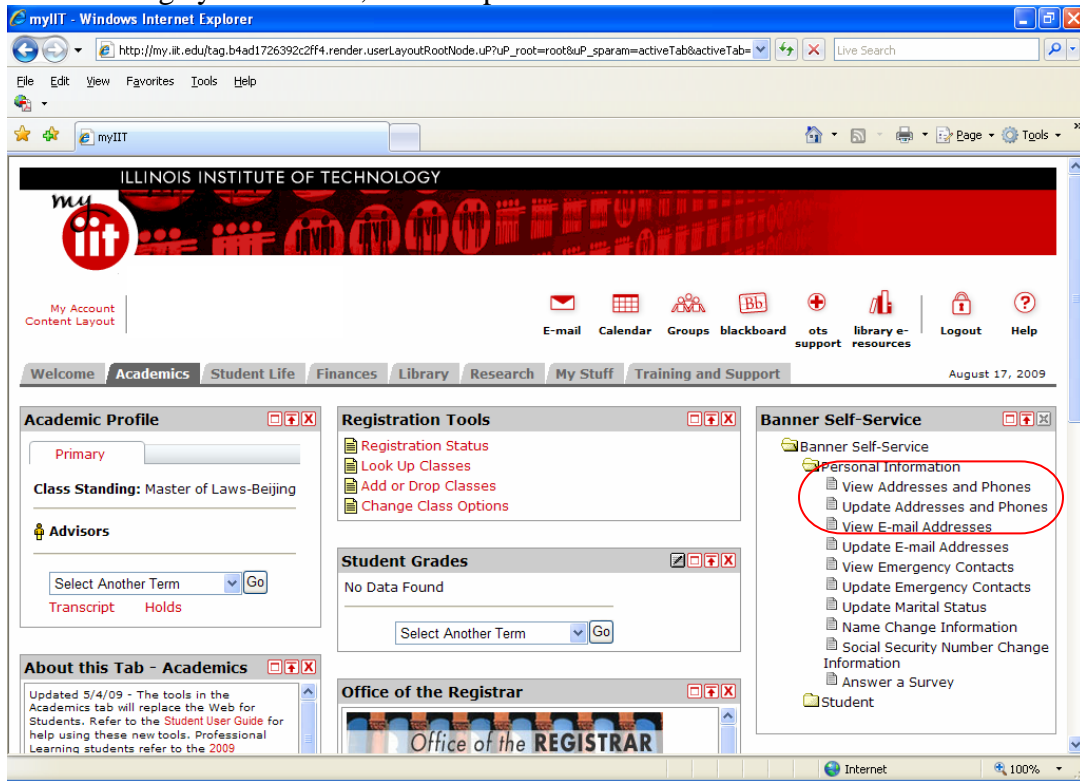
The screenshot shows the myIIT website interface in a Windows Internet Explorer browser window. The browser's address bar displays the URL: `http://my.iit.edu/tag.b4ad1726392c2ff4.render.userLayoutRootNode.uP?UP_root=root&uP_sparam=activeTab&activeTab=`. The website header features the IIT logo and navigation links for E-mail, Calendar, Groups, blackboard, ots support, library e-resources, Logout, and Help. A navigation bar below the header includes tabs for Welcome, Academics, Student Life, Finances, Library, Research, My Stuff, and Training and Support, with the date August 17, 2009 displayed on the right.

The main content area is divided into several sections:

- Academic Profile:** Shows a primary account, class standing (Master of Laws-Beijing), and advisors.
- Registration Tools:** Includes links for Registration Status, Look Up Classes, Add or Drop Classes, and Change Class Options.
- Student Grades:** Displays "No Data Found" and a "Select Another Term" dropdown.
- Office of the Registrar:** Features a banner for the Office of the REGISTRAR.
- Banner Self-Service:** Contains a "Banner Self-Service" menu with "Personal Information" highlighted by a red box and "Student" below it.
- Undergraduate DegreeWorks:** Includes a "DegreeWorks" logo and a "click here" link, with a note about its availability for undergraduate students.

The browser's status bar at the bottom shows "Internet" and a 100% zoom level.

5. To see what addresses are already entered, click “View Addresses and Phones”.
To change your address, click “Update Addresses and Phones”



Make sure to keep your local and permanent address information up to date!