

CHICAGO-KENT
Labor and Employment Law Society
Executive Board Meeting Minutes

This document contains minutes from the following meetings:

- 4/23/10
- 2/15/10
- 1/24/10
- 11/15/09
- 10/04/09
- 8/30/09
- 2/16/09
- 1/22/09
- 11/15/08
- 10/11/08
- 9/24/08
- 8/11/08
- 6/22/08
- 11/13/07

Note – at the top of each set of minutes is the list of ‘to dos’/assignments and schedule for the upcoming months.

LABOR AND EMPLOYMENT LAW SOCIETY

Meeting Minutes

April 23, 2010 at 7:30 pm; end at 8:10 pm

I. Procedural Issues

a. Attendance

- i.** Sara Schumann, Tamara Starks, Gabe Goodwin, Tamara Starks, Dan Kasper, Sara Grammes, Michelle Clayton

II. Elections

- a.** Sara S. will send out an email to the general membership re: open positions
 - i.** VP of Internal Affairs
 - ii.** VP of External Affairs
 - iii.** Treasurer
 - iv.** Tech Director

III. EFCA:

- a.** We are tabling this for this year
- b.** Did enough events to get our name out there; focusing on the Bar Event

IV. Bar Event: April 23, "What is it like to prepare for the Bar exam?"

- a.** Partnering w/ the Evening Student Law Society
- b.** Mark Hoffman is setting up the panelists
- c.** Budget is \$250 slated for the entire event
- d.** We are expecting about 25-30 people
- e.** Tamara S set up a room from 5:00-7:30
 - i.** We will begin the panel at 5:00 (probably around 5:15)
 - ii.** Try to end the panel at 6:15
 - iii.** Rivers at 6:30-8:00-ish
- f.** Bar Options (Tamara has looked into this):
 - i.** "Rivers"-Tamara has been, likes it, they have packages for food (\$16/person approx (if we have 5 options); add tax and gratuity)
 - 1.** We are looking into packages for drinks (beer, wine, pop)
 - a.** Most likely will have people pay for their own alcoholic drinks
 - b.** Tamara will look into whether we can get non-alcoholic drinks included, beer and wine, etc. and prices
 - 2.** They can put us outside if it is nice out
 - ii.** "Prime Bar"-newer bar; Tamara is still looking into this one
 - 1.** No outdoor space
- g.** Michelle will make flyers for the event

V. Raffle (to be done in conjunction w/ the Bar Event)

- a.** How much do we want to sell the tickets for; and for how much?
 - i.** Maybe 5\$/ticket; 50-100 tickets
 - ii.** We will sell them: try to sell 10 tickets

- b.** Do not have to be at the event to win the prize; maybe have a bartender pull the ticket at the event
- c.** Mark will design the tickets

LABOR AND EMPLOYMENT SOCIETY
Meeting Minutes – Mon 2/15/10
2:30pm – 3:30pm Room 355

1. Procedural Issues
 - a. Attendance
 - i. Sara Schumann, Michelle Clayton, Gabrielle Goodwin, Dan Kaspar, Tamara Starks, Zach Budden, Grace Doherty, Mark Berardi, Amanda Clark
 - ii. Sara Grammes could not attend, so Gabrielle Goodwin took the minutes.
 - b. Approval of the Minutes of the last LELS meeting Sunday 1/23/10
 - i. Approved
2. Treasurer's Report on SBA Allotments – Mark Berardi
 - a. SBA Budget
 - i. Money in reserve, can be reallocated
 - b. General fund can be used for anything, can do more social events
 - c. Use same tax free number
 - d. Put reimbursements in our mailbox
 - e. Office downstairs has tax free forms
3. Report on February Events
 - a. Thanks to Dan Kaspar and Sara Grammes for doing the New Student Org Fair
 - b. Jack Getman Event – Tamara Starks
 - i. Monday, Rm 305
 - ii. Post on blackboards in every classroom
 - iii. Ordered food for 25
 - c. Federal Sector Event – Dan Kaspar
 - i. Two speakers on their own careers, Q & A on how to apply for these jobs
 - ii. Food
 - iii. No videotaping
 - d. Informal lunch with Dan and Sara
 - i. Meeting at 11:50 in lobby to walk to Potbelly
4. March & April Events Planned
 - a. ABA Careers in Labor & Employment, “book event” – Dan Kaspar
 - i. Joel D’Alba
 - ii. March 30, noon, lunch
 - b. Professor Rosado informal presentation – Gabrielle Goodwin
 - i. Possible days/times
 1. Week of March 8
 2. Tue – noon – March 9
 3. Wed – three
 4. Mon – three
 - ii. Gabe to follow up with Rosado, send email to exec group with his availability
 - iii. Possible brown bag or potluck event
 - iv. Share event with other student orgs.
 - c. Panel on EFCA – Zach Budden
 - i. Terry McCann will help put the panel together
 - ii. Make it a big event for all Chicago, hosted by Kent
 - iii. Is there life in EFCA?
 - iv. 2 hour event – possible dates
 1. April 13 at noon
 2. April 15 at three
 - d. Informal dinner hosted by Tamara Starks
 - i. She will choose a date

- ii. Recruit co-hosts
 - e. What is it like to prepare for and take the bar exam? – Tamara Starks
 - i. April 23
 - ii. Rivers – free hors d’ouvres, buy your own drinks
 - iii. 2 events: how to take the bar / party at a bar
 - 1. Invited faculty and alumnae to bar event
 - 2. Hold the raffle at the bar event
 - 3. Appreciation for Mark Hoffman
- 5. New Business
 - a. Raffle – Mark Berardi, Grace Doherty, and Amanda Clark
 - i. Donation from Dominicks, only canned food, 45 days before event
 - ii. 2 box tickets to orchestra and Rhapsody restaurant gift certificate
 - iii. 4 Sox tickets, pick a game
 - iv. Airlines – can buy miles
 - v. Wine store – Gabe will ask Perman Wines
 - b. All-American Labor Day Bake Sale – hot dogs, etc.
 - c. Law Week – Diversity Day
 - d. Need to hold elections for VPs, Tech Dir, Treasurer in spring
 - i. Sara will send out an announcement by the 2nd week in April
 - e. Sara will send out dates for the next Exec Board meeting.

LABOR AND EMPLOYMENT SOCIETY
Meeting Minutes – Sun 1/23/10
2:00pm – 3:30pm Room 355

1. INTRO – Q: What was one thing you did over this break that was memorable?
 - a. Schumann, Kasper, Starks, Grammes
2. Procedural Issues
 - a. Approval of the Minutes of the last LELS meeting Sunday 11/15/09
 - i. Approved
 - b. Meetings during the week: When are people available (not everyone is available on Sundays)
 - i. Tuesdays/Thursdays possibly during lunch to get those who can't on weekends
 - ii. Maybe alternate Sundays and Weekdays
 - iii. Will also look at a Friday
 - c. VP of External Affairs-appoint or leave it till the election
 - i. Dan K. appointed for the position by majority at the meeting
3. Finance Update-Report on upcoming budget submission & raffles
 - a. Mark and Sara S. will get together this week to submit a budget (based off of what we planned in the fall)
 - b. Mark's Subcommittee on Raffles:
 - i. Examples of Prizes-5th Row seats at Cubs or White Sox Games, Opera Tickets
 - ii. How do we want to give these away?
 1. Maybe do a drawing at one of our events
 - iii. February or March Bake Sale
4. Spring Programming
 - a. Events our membership will want to know about: LERA (2/8), NELA (2/15), PIPER, 1983 Conference, Working Hands Clinic (2/4)
 - i. Events that we don't have to budget for, but possibly good networking
 - ii. Gabe will put these up on the Website and The Record
 - iii. Sara S. will send emails to the membership
 - b. Also: New Student Org Fair on Saturday 1/30 from 12:30-2:00
 - i. Sara S. can get our literature; we have some left-over candy
 - ii. Sara G. and Dan will be there from 12:30-2:00: Tamara as well (double duty w/ evening students)
 - c. Our Programs
 - i. ABA panel on careers in labor and employment law (w/ Joe Diablo)
 - 1. Dan is Point Person**
 2. Wants to do the program in March

3. Slated for in the Event Room on March 1: 4:45-5:45
 - a. Dan will double check on this, Sharon J. is the one who may have set this up
 - b. Sharon J. will be getting the food for that (not sure if it is coming out of our budget)
- ii. Obama Program –
 1. **Goodwin is the point person**
 2. Sara S. will follow up
- iii. Julius (Jack) Getman program – visiting Kent during week of 2/22
 1. **Tamara is the Point Person**
 2. Sara S. and Tamara both talked to him
 3. Will do the event
 4. Monday 2/22 from 3-4 set up (room TBA)
 - a. “Where is Labor Law headed and What About EFCA”
 - b. Attempting to market this to BOTH students and faculty!
 5. Tamara will follow up a week prior
 6. Food ideas: coffee, tea, cookies, keeping it simple
- iv. Cory Dunham ’88 presentation on major trials involving equal protection issues
 1. **Tabling this for now, as it seems we have a lot of other events to do**
- v. EFCA debate-Terry McCann’s idea
 1. **Zach is the Point Person, ask Gabe to help out on this?**
 2. Have a Moderator
 - a. 4 Panelists: Management, Labor and Academic Side
 - i. What do we want for the final panelist?
 1. Public Sector probably?
 - a. CTA or something similar
 - b. Maybe have Alumni Assoc. help us out here
 3. Thinking end of March, early April
 - a. Zach looked at the 1L schedule to see where conflicts were
 - i. March 22, March 29, April 5 weeks seem to be open
 - ii. March 24 seems to be a good date; have Zach check on that
- vi. Jennifer Lang (Social Security Administration) – Federal Sector jobs
 1. **Dan K is the point person**
 2. No panelists needed; maybe ask Career Services to help us out?
 3. Wednesday, February 24 at 3:00 pm is the target date
 - a. Possible Alternatives: April 14, March 24
 - b. Dan will follow up on this today to find out what date works best for Jennifer
- vii. Joint Program with ELSS-What is it like to prepare and take the bar?
 1. **Tamara was involved before**
 2. Get panelists of ppl who have recently taken the bar

3. Maybe get Mark H. involved as a panelist; do an appreciation “informal social” at a local drinking establishment
 - a. Tamara will see if we can maybe reserve at Rivers tables; see pricing
4. What dates?
 - a. Do it on a Friday, that way people feel ok about going out after
 - b. Check on the April date 23rd for the event, if this doesn’t work, check w/ ELSS
- d. Our social/organizational meetings
 - i. E-Board Meetings
 1. Sara S. will send out the times we discussed, Tues/Thurs/Fri/Sunday
 2. See if this can get more people
 3. 1 exec board a month to get up to date w/ events
 - ii. Meet & Greet lunches/dinners
 1. Do one each month
 2. February Time
 - a. Tuesday February 16 at 12:00; Potbelly’s
 - i. Sara G. and Dan in charge
 3. March Dinner
 - a. Tamara and Zach or Gabe
 - b. Panda Express
 4. April Luncheon/Dinner
 - a. Sara S. and Gabe (?)
 - iii. Appreciation Celebration for Mark Hoffman
 1. Tied in with the Bar event
5. Technology
 - a. **Gabe will update:** Update Website with regard to latest minutes, officers, alumni list, live doc site
 - b. Outline Bank
 - i. Keep updating
6. Event on 2/4/10 for Chris Williams’ organization Working Hands Clinic
 - a. Sara S. will email about this
 - b. 7:30-9:30 am at 77 W. Washington 2nd Floor
7. Alumni Report-Roster in transition and panel formation
 - a. Sara S. will send new appointee Dan the information
 - b. Dan will delegate to Emil (he has some connections)
8. New Business-open discussion

MINUTES 11/15/2009

1. Introductions:

- a. Gabe, Alex, Dan, Tamara, Zach, Mark H., Sara G., Mark B.

2. Approval of Minutes from 10/04/09:

- a. Approved!

3. Finance Update:

- a. Mark B. Treasurer
 - i. Lost a little \$\$ on the bowling event
 - ii. SBA funds, we are still under budget
 - 1. Mark B will check to see if we can use our extra funds for other events
- b. Was working on a fundraising committee, currently brainstorming ideas
 - i. Working on a raffle (4 people in the group): next semester, maybe work in conjunction with a social event
 - 1. Gift cards from Chipotle, wine place, other locations
 - 2. Black Hawks (Bulls?), White Sox tickets
 - 3. Opera Tickets as well
- c. Tamara will follow up w/ Mark re: Panel refreshments from Spak to make sure it went well
- d. Administration is working on a drop-box to put fundraising money in (in response to our issue of losing money)
- e. SBA may provide cups/napkins, etc. in the future in the 2nd floor copy room for all future orgs.

4. Elections: President and Secretary

- a. Tamara will be in charge, if Sara S. runs as President (VP in charge of elections)
- b. Dates: Tamara will send out announcement today (11/15); Candidates have until 11/22 to submit platforms; election will run from 11/22 to 11/30.
- c. Gabe will add election information to the Record

5. Advertising:

- a. Could next semester divide up members to advertise events to, more personalized
- b. Ideas for next semester

6. Semester Events update

- a. Ricci-(Sara G)
 - i. seemed to go over well; positive feedback
 - ii. about 17-20 attendees
- b. Top 10 Tips Info sessions (Mark H)-
 - i. Helpful for 1L's to learn about the program, laid out each year, how to get involved
 - ii. Attendance down a little, suggestion to do the event earlier in the year
 - iii. Idea to create a repository online w/ event information

- c. Career Panel (Dan)
 - i. Had about 20 people
 - ii. Seemed to go well
 - iii. Possible to talk w/ Jennifer Lange for future events (seemed well-liked)
- d. Bowling (Sara S)
 - i. A good number of alums
 - ii. Seemed like a good way to socialize in a low-key manner
 - iii. 15\$ seemed like a good bargain

7. Remaining Programs:

- a. Trial Ad Competition
 - i. Will give Starbuck's cards to the team
 - ii. Mark H will ask Sara S about when they are competing, etc.
 - iii. Will send out via listserv details
- b. Meet and Eat for post-Thanksgiving
 - i. Mark H and Tamara will schedule a lunch or dinner
- c. ILW Faculty appreciation program (Dan, Mark H, Sara S)
 - i. Have the 10th floor reserved 4-6, December 2
 - 1. Start at 4:30, remarks at 5:00
 - ii. Recognition of faculty
 - iii. Issue where Alumni Office won't invite, bc they are doing a similar program in the Spring
 - iv. Dan in charge of food
 - 1. Budget around \$250: Will have appetizers
 - 2. Estimate around \$200 for alcohol
 - v. Will have students talk about each professor
 - 1. Mark H will send out an email re: this
 - vi. Informal, still in planning stages
 - vii. **Need People to make announcements in Classes!!**
 - viii. Keep it informal, no need to dress-up
 - ix. Gabe will make flyers, Tamara will help post

8. Spring Programming-What do we want to do?

- a. ABA Panels on Careers in LE Law
 - i. Pass out free book; career panel
 - ii. This happens every year
- b. Obama Program – Gabe & Emil
 - i. 1 year in the Administration
 - ii. Came up w/ other ideas, more of “year in labor & employment law”:
 - 1. Invite Craig Becker, someone who may fill an NLRB position
 - a. Emil may have a connection here; could bring in a lot of the community
 - 2. General Counsel of United Taxi Drivers Community Counsel
 - a. Taxi Drivers have no union protection (contract workers)
 - b. Lori Burgess is the GC; labor discussion bc they have no Section 7 rights, how protected in the community then?

- c. Touch on econ, social, immigration issues
 - 3. EFCA
 - a. Possibly will be moving in the Spring
 - c. Julius (Jack) Getman Program
 - i. Professor from Texas, presentation on how workplace in the law has evolved, where it will go in the future
 - d. Cory Dunham-contacted US!
 - i. Presentation on major trials on EP Issues
 - e. Jennifer Lang-contacted US
 - i. Panel on Federal Sector Jobs
 - ii. Dan asked her about that program previously, said she would be happy to do that, but did not know what this was about
 - f. Terry McCann-contacted Prof. Malin (almost a year ago)
 - i. Possibly a debate for EFCA
 - 1. This is currently stalled on both sides
9. **What Spring Programming has priority?**
- a. ABA always happens-Joel Diobla!
 - i. Early February
 - ii. **Dan K** will be contact (he knows Joel)
 - b. NLRB Appointment
 - i. Most likely feasible if we can do this before put into the position
 - ii. **February**-can start lining this up now!
 - iii. **Emil and Gabe in charge**
 - c. Jack Getman seems like an easy option
 - i. Could be easy, maybe have Strubbe help out w/ the event
 - ii. Idea is to include faculty possibly?
 - iii. Possibly not directly focused on EP issues
 - iv. **February Event!** Week of 2-20
 - v. **Tamara** will be the Contact
 - d. Follow up w/ Terry McCann to see if he has contacts:
 - i. Debate could be interesting, EFCA is still stalled
 - ii. Could become a hot topic next semester
 - iii. Need to be careful to present all sides
 - iv. **Post-Spring Break**
 - 1. Most likely will take the most planning
 - v. **Zach and Gabe will be in charge**
 - e. Jennifer Lang-Career Issue
 - i. Most likely can be fit in whenever
 - ii. Go Mid-April
 - iii. **Dan K will be the point person, Sara G will help**
 - f. Social
 - i. Do an easy social, possibly at a bar
 - ii. Whirleyball?
 - iii. Probably do this at the beginning of the semester

10. Fundraising/Raffle

- a. How to tie into events?
- b. Probably do during a social-most appropriate

11. Technology

- a. Membership Roster Format
 - i. Membership form changed, to include Kent Email, Permanent Email, textbox to put courses, work experience/internships (for new members)
 - ii. For Current members/alum-send them to another page to gather that information
 - iii. Take current excel spreadsheet, turn to HTML and upload to website
 - 1. Do this 1x/semester to get it up to date
 - 2. Password Protected
 - iv. Possibly at the Student Org event in the fall have a computer set-up
- b. LELS Linked in/Facebook Page
 - i. Alex will set up a Facebook Page
 - ii. Will advertise
- c. Zach's Idea to forward out Case Updates:
 - i. Get important LE Law cases to put on the website
 - ii. Maybe send relevant updates that we see to send to Zach
 - iii. Zach will be point person on this; will reach out to the rest of the membership
 - iv. Idea is current news in labor and employment
 - v. Get information on the Website, maybe 1x/ month
- d. Outline Database
 - i. Email Gabe outlines, can be in word she can transfer to PDF's

12. Alumni

- a. Secretary keeping a separate roster of alums (we will send some emails to them)
- b. Summer Project:
 - i. Maybe pay someone to create an alumni email list
 - ii. Gabe will work on this
- c. Transition for Graduating Students
 - i. Send messages to graduating students to get contact info BEFORE they leave

13. Community Service

- a. This will be passed on to the new President

LABOR AND EMPLOYMENT SOCIETY
Minutes Sun 10/4/09; e-Board Meeting

1. Introductions: Hoffman, Schuman, Kasper, Grammes, Starks
2. Finance Report – Mark Berardi
 - a. Got 800\$ for the budget (requested 850\$)
 - b. For “program maximizing labor employment law”- requested 150\$
 - c. Gen Mem=90\$
 - d. Eglit=40\$
 - e. Practitioner Event=90\$
 - f. Faculty/Alumni Appreciation=300\$
 - g. Office Supplies, etc.=remainder
3. Membership
 - a. Developing a better/more effective membership roster: Tamara coordinating (with help from Sara G. and Gabe)
 1. Still need to meet; maybe utilize the website more
 2. Tamara, Sara, and Gabe **need to meet before November to discuss more of this**
 3. Figure out how to incorporate alums
4. Executive Board
 - a. Class Reps
 1. Have not had 1L’s come forward...will try to talk w/ some
 1. Possibly Zac Budden?
 2. Tamara got an email from Alex Rosenthal...will be added as a 1L Class rep
 2. Keep trying to get Reps
 - b. Elections: President and Secretary – Sara S. and Tamara coordinating
 1. 2 VPs according to the Constitution are in charge
 2. Last time was via email
 3. Have platforms/Nominations due by November 8th
 4. Elections done November 15th
 - c. Alumni involvement update
 1. Alumni Connection Committee (Mark’s idea, Sara Chairing)
 2. Sara S. contacting Alumni Office; there are restrictions on mailers that go out...
 3. **What do we want from Alumni?**
 1. Help identify speakers for student events
 2. Have a wide-variety of alumni on the committee (not only management side or union side workers)
 3. Being a general resource for students
 1. NO MENTORSHIP (ILW already does this)

4. Hopefully have a way for alums to connect with each other
5. Events & Programs
 - a. Maximizing your Labor & Employment Law Experience at Kent – Mark H. Coordinating
 1. Tu. 10/6 – 11:45am – 12:45pm – C35
 1. Re-scheduling this due to a conflict w/ the CSO office
 2. Re-Scheduled: Tues, Oct. 27 11:45 am – 12:45 pm
 2. W. 10/7 – 5pm – 5:50pm – 370. Panelists: Jes Collett, Sara Schumann
 1. Mark is taking care of this, coordinating, setting up
 2. ReScheduled: Wed., Oct. 21 5 pm-5:50 pm
 - b. *Ricci v. DeStefano* and the potential effect that the decision will have on Title VII cases in the future. W. 10/14 – 3pm, room 370. With Professor Eglit. – Sara G. Coordinating
 1. Advertising in our Labor/Employment Classes
 2. Mark will get some 11x17 fliers
 3. Sara G. can make some more
 4. 40\$ budget for food: Sara G. Checking w/ Maureen Neuman for coffee/tea/ice and maybe cookies?
 1. Office cleaning party happening, so there may be paper goods found
 - c. Practitioners’ Panel Current Employment Climate – Dan Kaspar, Gabe Goodwin, and Tamara Starks Coordinating – W. 10/28 – time tbd
 1. Go ahead and do this: get a flyer together, will be put up outside career services
 2. Time: 300; Room 590
 3. Requested tables for food, panelists, audio/visual equipment as well
 4. Doing snacks: cookies, dessert, coffee and beverages
 5. Panelists:
 1. Union Side; William Lee a recent Kent-Alum (just passed the bar); Patricia Collins, hiring partner; Tamara is working on asking someone from Seyfarth Shaw for management side
 1. Will discuss what interviewers are looking for
 2. Mark will work on a Government Person (Jennifer Lang)
 6. Working on a Title
 - d. Bowling with Alumni – Sara S. Coordinating
 1. 10/28; 8 pm-10 pm Lucky Strike on E. Illinois
 2. Alumni Services are targeting grads from the past 5 years
 1. Also in the newsletter
 3. \$15/person if you pay by 10/26; 20\$/person after that date
 1. bowling, pizza, soda included in the payment
 4. RSVP by the Friday before for Alumni (10/23)

1. Sara S. will be the RSVP
 5. Sara S. will send a letter to the faculty
- e. Illinois Public Sector Labor Relations Conference
1. F. 11/13 – all day – ILW Coordinating
 2. Maybe have a flier here if we do the Alumni Faculty Appreciation event
- f. ABA Labor and Employment Law Trial Advocacy – do we want to do anything for the team?
1. Sara Schumman, Sarah Gasperini on the team
 2. Witnesses may be needed: Mark will send an email to the membership
 3. \$5 Starbuck’s card will be given to each member on the team
- g. Other, non-scheduled events to discuss:
1. Faculty appreciation program – Mark H., Dan K. and Sara S.
 1. Idea was to do recognition for the faculty
 2. Options:
 1. Malin Send-Off
 2. Malin Send-Off Faculty Appreciation
 3. Faculty Appreciation
 4. Focus on All
 3. **Focusing on ALL the faculty is the decision made**
 1. Maybe split up among e-Board to talk about each professor
 4. Doing it during read period:
 1. 10th Floor
 2. December 1 or December 2 (possibly December 3rd)
 3. 4:00 pm
 5. Food will be figured out later
 1. Maybe apps
 2. Observing Professor Leaders’ trial – Sara S.
 1. Fair Labor Standards Act and the Illinois Wage Act
 2. Willing to do it; trial starts on December 1st
 3. Should be done by December 4th
 4. Early in November could do a talk about it
 3. More ‘meet and eats’?
 1. Do one in November-discuss at the next meeting to get volunteers
 2. Possibly a December study break
 4. Bake Sale or other fundraiser – Mark B.
 5. Obama – year in review: Gabe Coordinating (with help from Emil and Mark H.)
 1. Pushing this to the Spring
 6. Community Service – thoughts?
 1. Maybe in the Spring
 7. Spring 2010 programs:
 1. ABA panel (this is the ‘free book’ program)

1. Schedule possibly Jan or Feb, so that something is figured out immediately in the Spring
2. Jennifer Lang – Social Security Administration – director of center for human resources - panel on federal sector employment opportunities
 1. Different focus than the hiring process
 2. Could be a spring program

LABOR AND EMPLOYMENT SOCIETY
Minutes 8/30/2009; E-board meeting

1. Introductions
 1. Kasper; Fairchild; Schumann, Starks, Goodwin, Grammes, Hoffman, Berardi
2. What do you want LELS to look like in 2009 – 2010?
 1. Ideas re: meeting times:
 1. Weekend Meetings?
 2. Change it up, week and weekend
 1. Keep sending emails to determine best times
3. Exec Board Roster
 1. Went over e-board roster, determine whether all contact info was up to date
 2. Secretary will contact those not present to make sure information is correct
4. Responsibilities
 - a. President (Mark H)(elect in December)
 - i. Coordination of executive board
 - b. V.P. Internal Affairs (Tamara) (elect in April)
 - i. Recruitment (work with Secretary & Dir. of Technology to ensure we record new members)
 - ii. Student Organization Fair & Admissions Outreach Programs
 - iii. Recruiting new members and new representatives
 - c. V.P. External Affairs (Sara S.) (elect in April)
 - i. Career Services and Alumni Relations
 - ii. Member of Alumni Relations Committee
 - iii. Student-Alumni connections
 - iv. **Will plan to meet w/ Career Services in the near future**
 - d. Treasurer (Mark B) (elect in April)
 - i. Budget preparation
 - ii. Financial tracking & presentation
 - iii. Fundraising
 - e. Secretary (Sara G) (elect in December)
 - i. Meeting minutes & Records
 - ii. Maintain membership directory (on-line – w/ Dir. of Technology)
 1. Maintain alumni member list (work with Alumni Liaison)
 - iii. Posting Record announcements (back up to Dir. of Technology)
 - f. Dir. of Technology (Gabe G) (elect in April)
 - i. Maintain and improve web site
 - ii. Post organization records on web site
 - iii. On-line surveys
 - iv. Posting announcements on Record and Stu Org Calendar
 - g. Class Representatives
 - i. Communicating info to peers and classes
 - ii. Assist with planning and implementation of events

- h. Alumni liaison (tba)
 - 1. Work in progress

- 5. Membership Recruitment
 - a. Student Activities Fair – W. 9/2: 11am-1pm; 4pm – 6pm
 - 1. Still need people for the day shift (11:00-1:00)
 - 1. Sara G: 11:-12:30
 - 2. Dan K: 11-11:30
 - 3. Sara S: 12-12:30
 - 2. Still need people from 5-6
 - 3. Tamara will send out another round of emails
 - 4. Sign up sheet downstairs for people who can't make it to the fair?
 - 1. Tamara will do this
 - 5. Materials to hand out:
 - 1. Labor Law Conference
 - 2. ILW brochure
 - 3. Sheet of events planned (Mark H will do this)
 - b. Other ways we can drum up recruitment?
 - 1. Talk to the 1L sections
 - 1. Get a rep from each section on e-board
 - 2. Articles for the Newspaper (The Commentator)
 - 3. Keep blurbs in the Record (Gabe)
 - 4. ILW Pizza Party
 - c. What do we want to have w/ the membership? Benefits for the members?
 - 1. Find out a way for people to update their own information?
 - 2. Tamara organize what info we want to have; Gabe can do the technical work
 - 3. Sara S. will work on how to access the Alumni page

- 6. Finance Report
 - a. Last Year Finances
 - 1. Raised about 230\$ last year in bake sale
 - b. 2 Accounts
 - 1. SBA Account: Mark and Mark will work on the budget
 - 2. Fundraising Account (Non-SBA Account): from the bake sales (use however we want)
 - 1. Usually make around 200\$ in bake sales
 - 1. Challenge is nothing to raise money for
 - 2. **Right now have \$2400 (Mark B will doublecheck)**
 - c. Budget Process
 - 1. Must get the money to President or Treasurer after events
 - 2. Suggestion of a solution: Money bags kept in security; the group has control over the key
 - 1. Issue last year where cash went missing
 - 2. Letter will go to membership explaining what happened

3. Inform Malin, Dean Sowle about the issue where cash went missing, why we want to change the money problem
7. Web Page, The Record, and other Technology Update
 1. Suggestions to improve the website should be directed to Gabe
 2. Update the E-Board page
 3. Record announcements sent to Gabe, cc Mark H and Sara G
10. Events & Programs
 - a. Careers in Federal Government – Tu. 9/1 at noon – room 170
 - b. ILW Welcome Back Pizza Dinner – 9/16 @ 4:15pm
 - c. ILW Conferences
 1. Federal Sector Labor Relations Th. 9.17
 2. Public Sector Labor Relations Th. Fri. 11/13
 - d. Legal topics (substantive)
 1. “A Year in Review of the Obama Presidency” for Spring Semester
 1. Work needs to begin in the fall
 2. Get a Professor to help spearhead; Judge Pallmyer
 3. Gabe will help; Emil possibly? Mark for the Fall
 2. EFCA
 3. Laurie Leader’s Case in December (Sara S.)
 4. Lunch/Dinner Program about *Ricci*-w/ Eglit (Sara G will ask whether he would be willing to do a talk about it)
 1. Wednesday @ 3:00
 2. Tuesday @ 12:00
 3. Sometime in Late September/Early October
 - e. Practical
 1. Panel of Labor/Employment Law practitioners (Mid October); coordinate w/ career services
 1. How economy is affecting things?
 2. Recruitment Coordinator
 1. Dan can get a hiring partner at his firm?
 2. Seyfarth-Shaw rep?
 3. Tamara (point person), Gabe, Dan
 2. Panel of Upper Level (3, 4L) About class selection
 1. Pre-Class selection
 2. Target to other groups that may over-lap
 1. School Law? Immigration Law? Other Identity Groups?
 2. Discuss in October possibly co-sponsoring w/ these groups
 - f. Socials
 1. “Labor Day” Bake Sale (next Wednesday 9/9)
 1. Maybe include handouts from us
 1. Oct./Nov. Bowling event?
 1. Possibly include alumni, faculty
 2. End of October
 2. Bar outing w/ alumni

1. Possibly after the Public Sector Conference
 2. Have Malin help with outreach
 1. Discussion w/ Malin to make sure that he approves of a bar night after the Conference
 3. Dan willing to do Whirleyball again (possibly next semester)
 4. Informal lunches/dinners w/ the E-Board
 1. Dinners: Gabe & Dan
 2. Lunch (tuesday): Sara S. & Mark H.
 5. Faculty Appreciation for Malin (before he leaves this semester)
 1. Dan & Mark H.
 - f. Community Service
11. Future Executive Board meetings
1. October discuss Co-Sponsoring
 2. October discuss Community Service; donating \$\$ from bake sales
12. Open
1. Keep Mark posted on what to do about scheduling for dates of events

**LABOR AND EMPLOYMENT SOCIETY –
Minutes - 2/16/09**

1. Introductions
 - a. Mark went over agenda.
2. Approval of Minutes
 - a. Approved.
3. Class and Semester Schedule
 - a. F. 3/13 – LR&W
 - b. Spring Break – 3/14-3/22
 - c. F. 4/3 – Sun. 4/5 – LR&W Oral Arguments
 - d. Tu. 4/27 – LR&W
 - e. F. 5/1 – last day of classes
 - f. Sat. 5/2 – Tu. 5/5 – reading period
 - g. W. 5/6 – F. 5/15 – finals
 - h. Sun. 5/17 – commencement
4. Projects
 - a. Constitution Review – Hoffman
 1. Put it together, still go through final approval.
 2. Would like to change election cycle for more stability year-to-year.
 1. Dual vice presidents and alumni involvement.
 3. Will see in final constitution, which will be sent out in the next couple of weeks.
 - b. Web Page Review – Goodwin
 1. Reviewed new website.
 2. Some additions include a “Member of the Month” profile, and a suggestion box.
5. Socials
 - a. Dinners –Sahinoglu, Fath, Hoffman
 1. Dinner a few weeks ago, four people came.
 - b. Whirlyball – Kaspar
 1. Update: 2 hours of Whirleyball \$400, so for 20 people, it would be \$20 per person.
 2. Difficulty – need to get people committed. We have interest, need to look at dates.
 3. May have a bake sale to subsidize the cost of Whirleyball so tickets could be something like \$10 per person.
 - c. Ice Skating – Sahinoglu
 1. Update: Free to go, \$10 to rent skates. Open until 9 on weekdays, 10 on weekends.
 - d. Bowling
 1. Will look into after Spring Break.
6. Programs
 - a. Obama Program for alumni/student mixing – Gallegos

1. Juliette is looking at April 9 or 10. April 10 is Friday, which may be ideal.
 - b. 1L Program – things to think about – Fath
 1. She has made some contacts for the program. These include in-house counsel for the city, an arbitrator, and someone from the Department of Labor.
 - c. Reception for newly admitted students – Goodchild
 1. Checking on dates for this event.
 - d. Non-firm job opportunities – Fath
 - e. Faculty/Sharon Jordan appreciation day – Hoffman
 1. Maybe take her to lunch one day to show our appreciation.
 - 2.
 - f. ABA Jobs in LEL Panel – Hoffman
 1. Consider moving this event to spring?
 - g. Joint Program with Immigration Law Society – Mihaela Muresa
 1. Program about undocumented workers and legal employment status.
7. Finances
 - a. Budget
 - b. Bake Sale
 8. Open/Next Meeting – Th. 3/26 – 5pm

**Chicago-Kent Labor and Employment Law Society
Minutes from 1/22/09 meeting**

1. Mark went over agenda
2. Introductions - Present:
 - a. Exec Board: Hoffman (Mark), Park, Kaspar, Starks, Berardi, Goodchild, Hawkins, Sahinoglu, Keener, Scanlon, Totonchi, Goodwin
 - b. Members: Chris Hoffmann, Jack Kempeda, Phil Bullimore
3. Minutes from November 15, 2008 meeting were approved
4. Recordkeeping

Checking exec board info – Mark passed around exec board list for updating
LEL classes – Mark passed lists of spring classes around to see what classes exec board members are in, to make announcements
5. Student Org Fair
 - a. Fair will be on Sat. 1/31, noon – 2pm
 - b. Volunteers to staff table: Fath, Sahinoglu, Hawkins, Hoffman, Goodwin
6. Projects

Constitution Review
Changing exec board positions
Antiquated – look to see if it needs to be updated

Committee: Hoffman (coordinator), Starks, Keener, Schumann, Hawkins, Goodwin

7. Web Page

Gabe Goodwin is new webmaster

Committee to review web page: Goodwin (coordinator), Sahinoglu, Starks

8. Resources

Listing contacts/where people are working/interning/externing

Sending e-mails of interesting Labor and Employment Law related

9. Socials

Whirlyball – Dan Kaspar investigated

Price of \$49 per person too high, will see if there is a cheaper rate

Ice Skating - Marci suggested ice skating and will look into pricing/dates

Bowling - Stacey suggested bowling –

Informal Dinners

Volunteers to host upcoming dinners: Kaspar, Sahinoglu, Fath, Park,

Hoffman, Berardi, Bullimore, Totonchi

Kaspar and Park will coordinate a dinner for next week

10. Programs

1L program – classes, experience, externships, certificate program

Goodwin (coordinator), Fath, Keener, Scanlon

Should be before classes are scheduled

Reception for newly admitted students

Goodchild (coordinator), Sahinoglu, Fath, Hawkins

Non-firm opportunities – alj, mediators

Fath (coordinator), Starks, Keener

Schedule this anytime

What does an obama pres. Mean for L & E

Goal of program is to bring C-K alums back to school and mix with students.

Program: 3:30pm – 5pm with reception following

We hope to offer MCLE credit for attorneys

Hoffman (Mark) will coordinate unless someone else takes the lead

Members – Kaspar, Totonchi, Park, Sahinoglu, Berardi, Goodwin, Kemperda (Jack)

Mark H spoke with several departments about scheduling this event – it looks like mid-April will work best.

11. Finances

Marci will be working on the budget

Bakesale

Sahinoglu suggested a ‘all cupcakes’ bakesale

LELS Exec Board Meeting
11/15/08

1. Present: Hoffman, Matuszak, Starks, Totonchi, Kaspar
2. Minutes – we will approve the minutes from our October meeting at the next meeting.
3. Bake Sale Review – thanks to everyone who contributed food or time to our bake sale. We raised \$251, which we'll be able to use however we see appropriate.
4. Networking dinners – we have had four networking lunches dinners which have had between 3 and 8 participants per event. The programs have been great ways to connect and we plan to continue them in the spring, but will offer them less frequently.
5. Professional Associations Panel on W. 11/19 – Mark reviewed the program and the group hung up signs following the meeting.
6. Programming for Spring – we brainstormed several great ideas for possible spring programs:
 - a. Professor Rosado – talk/lecture on Free Trade Agreements/ Labor Provisions
 - i. Emil Totonchi will follow up.
 - b. What does an Obama presidency mean for labor and employment law – panel combined with a networking event with alumni. The idea would be to have a panel that begins between 3 and 4pm, followed by a dinner/mixer with alumni. The event would be held earlier in spring (shortly after the inauguration).
 - c. ABA panel – this is an annual event where the ABA offers lunch and presents a panel of attorneys who talk about practicing labor and employment law.
 - d. Panel for 1Ls... things to think about for upcoming years
 - i. selecting classes
 - ii. externships
 - iii. academic experiences
 - iv. completing the bar application
 - e. Admissions welcome reception for newly admitted students
 - i. Ask admissions about sending a letter to newly admitted labor and employment students
 - f. Panel of attorneys who do not practice in a firm... those who are mediators, arbitrators, administrative law judges, hearing officers, and in-house counsel.
 - g. Social event – Whirlyball - Dan Kaspar will investigate
7. Mark suggested that we build our community by compiling announcements of our members (those who get an externship, get married, win an award, get a job, have a baby, CALI a class, publish an article, etc.). The group seemed to like the idea.

8. Mark informed the group that the Labor and Employment Trial Ad competition was this weekend and suggested that if they do well, and advance to the national championship, that we find some way to support the team.
9. Constitution revision – Mark is postponing a discussion of changing the timing of officer elections so we can look at the constitution in greater detail and see if there are any other changes we need to make. Mark distributed hard copies of the constitution and encouraged exec board members to review the constitution.
10. The Record – Mark asked if anyone could assist Stacey Scanlon, our secretary, with posting Record announcements.
11. Web Page – Mark suggested that we review the web page at our first meeting in January.

LELS Meeting – Saturday 10/11/08

Present: Fath, Hoffman, Manak, Sahinoglu, Hawkins, Berardi, Keener, Breland, Goodchild.

To Dos:

1. Mark – Send out email to determine when November meeting will be. Email Judge Erickson to find out who made the team.
2. Renee – Send out emails about the bake sale. Send out information on LERA event.
3. Stacey – Contact Health Law Club president.
4. Stacey and Sara – Will have a Spak lunch on 10/21 at 11:45. Send out an email?
5. Marcy and Renee – Will have a lunch in November, will figure out a date this week.
6. Alex and Dan– Can do a Friday lunch for 1Ls that have class on Fridays.
7. Mark and Julie – Will schedule a Monday dinner

Meeting Agenda

1. Last meeting's minutes approved.

2. Organizational

- Exec Board Roster reviewed.
- Fall class list.
 - Upper class members, make sure you are listed next to all classes you are currently in.
- Membership Database & Executive Board Assignments
- Google documents
 - Message distribution
 - If you send a message, bcc: everyone so that other people don't use the list to send mass emails.
 - We will divide the list into different 1L sections and class years.

- November Exec. Board Meetings
 - We will have one more meeting before Thanksgiving. Mark will send an email.

3. Programming

- Bake Sale 10/29
 - Renee is coordinating this.
 - We will have a sign up sheet to man the table and bake things.
 - Should we have some breakfast items? There isn't normally business in the morning. So we will not do the morning.
- Professional Associations Panel – 11/5 or 11/19
 - When should we have this? Coordinating around 1L memo and the election.
 - We agreed we should have it on 11/19 to avoid the election.
 - Video people will tape the panel in case anyone wants to watch it.
 - What associations? ABA, IBA, NELA, LERA, maybe CBA
- Health and Employment Law panel
 - Are we interested in a panel on this?
 - FMLA, ERISA, health benefits, Genetic Non-Discrimination
- Informal lunches/dinners
 - There seemed to be interest last meeting. Do we have volunteers?
 - Tuesday, Oct. 21 – Sara and Stacey will have a lunch in the Spak at 11:45.
 - Any other volunteers? See “To Do” list above.
- Program of upper-class students – discussing opportunities, class picking, etc. (or wait until spring?)
 - Save class picking session until spring semester.
 - Should we do a fall “how to take a final” panel for 1Ls centered more on particular professors?
 - Or should we just send out an email listing which professors Exec Board has had and then membership can email those board members about the particular exam.
- Trail advocacy competition 11/14-11/15 – Cheering on our team?
 - Mark will email Judge Erickson to find out who made the team.
 - Matt Casey and Brian W. are the coaches – contact them?
- Social event over the break?
 - We don't think people will really attend.
 - We will plan a social event for the first few weeks of spring semester instead.
 - Another program idea – should we have a panel of alums? How did they get into certain fields? Renee will work on this program, Alex will help.
 - Should we have an informal reception with this panel?

4. Outline Database

- Exec Board members should upload their outlines.

5. Resume Book

- Not allowed to distribute at Law and the Workplace events.

6. Executive Board

- Alumni Position
 - Should we try to find someone to fill this position?
- Web Page Master
 - Should we have a tech master?
- Staggered Elections?
 - Should we re-elect the President and Secretary in the Fall and VP and Treasurer in the Spring.
 - We will have to amend the constitution to change the election schedule.

7. Next meeting topics

- Post-inauguration program...possibly EFCA?
 - This would probably pass under Obama, and this could really change the face of labor law. Should we have a symposium on this?
 - This program would be in early spring semester.
 - Partner with Institute in Law and the Workplace so it could be a CLE to get attorneys to come. Should we pair this with an informal alum reception
- Renee will send out information on LERA's Hot Topics in Wage and Hour Law – we will be co-sponsors.

LELS – 9/24/08

Present: Hoffman, Scanlon, Park, Kaspar, Schumann, Matuszak

To Dos:

- Mark: Send out fall class lists to executive board. Send out email addresses of executive board, faculty, and members to executive board.
- Sara and Stacey: Schedule a Tuesday lunch meeting in Spak.
- Jaz and Dan Kaspar: Schedule a lunch or happy hour at Dylan's.
- Stacey: Find out contact information for Health law club and health law professors at Kent.

1 – **Approved minutes** from August meeting. No revisions requested.

2 – **Organizational**

- If you have not done so, please email your cell phone number to Mark.
- Fall class lists were prepared by Alex and Stacey and will be sent out to executive board.

- Google documents to contain membership roster and executive board roster.
- Discussed when people are able to meet on weekends. Mark will send out email with potential dates and times.

3 – Programming

- Bowling event was a great success. Discussed whether we want to have more social events.
- **Speaker’s Bureau**
 - o Discussed having speakers who discussed both “hot topics” and how they got jobs or how they got into the field.
 - o Considering doing a Health Care Law and Employment Law panel event.
 - Should we invite the new Health Care Law club to co-sponsor the event?
 - Discussed the fact that this topic would be very hot because of the upcoming presidential election
 - o Other ideas
 - New ADA regulations.
 - How will a new president (whomever it is) affect Labor and Employment law?
- **Professional associations panel**
 - o Canceled original date in October.
 - o Do we still want to have a panel?
- **Bake Sale – W. 10/29**
 - o Mark your calendars! We all need to bake and sit at the table.
- **Other ideas?**
 - o Discussed having lunches in the Spak where certain executive board members are there and we invite the members to join us.
 - Stacey and Sara volunteered to do one in the Spak on a Tuesday.
 - Jaz and Dan Kaspar volunteered to have a happy hour or lunch at Dylan’s.

4 – Mentoring Program

- Does anyone want to coordinate this?

5 – Resume Book

- Discussed contacting a professional association to send out to their members.

6 – Exam Database

Decided we should require students to attend one event before we give out the password to outline database.

August 11, 2008

To Do:

- Mark – create a membership information card.
- Renee & Mark – create agenda for first meeting (W. 9/3)
- Sara – investigate bowling options and send a message to exec board members – target: decide by this weekend our plans.
- Jes & Mark – resume booklet
- Renee – Coordinate bake sale on W. 10/29
- Mark & Renee – work on the professional organizations panel for week of 10/7
- Stacy – create a list of LR&W I classes (day and evening)

Schedule:

- Mon. 8/18 – Orientation begins (Sat. 8/16 for evening)
- **TU. 8/19 – LELS Lunch at 55 E. Monroe – 1pm**
- Mon. 8/25 – 1st day of classes
- **Wed. 9/3 – First LELS Meeting of the year (noon and 5pm)**
- Mon. 9/8 - First Memo Due
- **Tu. 9/9 (week of) – Bowling Social**
- *Thurs. 9/18 – Federal Sector Labor Relations and Labor Law Conference*
- Mon. 10/6 - Re-write of First Memo Due
- **Tues. 10/7 (week of) – Professional Associations panel**
- Mon. 10/27 Second Memo Due
- **Wed. 10/29 – Bake Sale**
- Mon. 11/10-14 - Statutory Research Assmt. Due
- *Fri. 11/14 – Illinois Public Sector Labor Relations Law Conference*
- Sat. 11/15 – Sun. 11/16 – Trial Advocacy Competition
- Wed. 11/20 - re-write of Second Memo Due
- Thur. 11/27 – Thanksgiving Begins
- Sat. 12/6 – Wed. 12/10 - Read Period
- Thur 12/11 – Mon 12/22 – Finals

1. **Present:** Hoffman, Scanlon, Bourne, Fath. Guest: Jaz Park, 2L member.
2. The **minutes** of the June '08 meeting were reviewed. No revisions suggested.
3. We discussed **membership issues**.
 - a. Mark stated that we currently have about 40 members (not including 1Ls) so that we should keep this in mind when planning our events (i.e., not to expect 60 people at events).
 - b. We decided to create a membership information card that we will distribute (instead of the traditional membership sign up list). The card will contain more information and enable us to create a more thorough member directory. Mark will create a draft for the exec board's review. Items to include:
 - i. Non-Kent e-mail (to ensure a permanent connection, especially with students after they graduate)
 - ii. Legal (and closely related non-legal) jobs in labor and employment (for networking).
 - iii. Would you like to be a mentor/a mentee?
 - iv. Would you like to be part of a mock interview program?
 - v. What do you want out of the LELS for this year?
 - vi. Cell #
 - c. Mark asked which labor employment classes exec board members are in... so we can make announcements.
 - d. Mark will send out the membership roster. Please review the list and when we have an event, send a personal invitation message to others you know, encouraging them to participate.
4. We reviewed **programs** that we discussed at the June meeting and discussed new ideas.
 - a. **Bowling** – Sara will look into bowling options for Tu. 9/9 or Th. 9/11 (at 8pm) or that weekend. Bowling will be at a bowling alley close to downtown or at IIT.
 - b. **Orientation** – we discussed doing an in-depth orientation to Labor and Employment law at Chicago-Kent, but instead decided to create an action-packed **first meeting of the year**. We set the first meeting for W. 9/3 (a noon time and 5pm time). Renee and Mark will create the agenda. Possible topics:
 - i. Panel – of upperclass, career services, faculty... types of jobs in labor and employment
 - ii. Schedule of programs for the year
 - iii. Scholarships available
 - iv. Journals
 - v. Trial competition
 - vi. Social Plans
 - vii. Membership card
 - viii. Outline bank
 - ix. Top ten things you need to know about L&ET law.

- x. Professional Organizations in Chicago: LERA, NELA, CBA YLS LEL, ABA
- c. **Speakers** – Mark stated that he has been in contact with labor and employment attorneys to ask if they would be willing to do a ‘hot topics’ presentation at Kent. So far he has received favorable responses. He will continue to ask others, but if other exec board members have contacts/ideas, please contact Mark.
- d. **Resume Booklet** for distribution at labor and employment conferences.
 - i. We decided that we will create a book of resumes of students interested in labor and employment to distribute at the two labor and employment conferences at Kent in the fall.
 - ii. We will charge students \$10, which will cover photocopying costs and serve as a possible fundraiser.
 - iii. We’ll explore sending the booklets to labor and employment firms as well as professional organizations.
 - iv. Jes and Mark will work on this project.
- e. **Orientation Social**
 - i. We decided not to plan a social for the Thursday of orientation.
 - ii. We will, however, have a **labor and employment law society lunch** (pay your own way) on Tu. 8/19/08 at 1pm at 55 East Monroe (a great food court).
- f. **Bake Sale**
 - i. We will hold a bake sale on W. 10/29, hopefully in the lobby, and with a possible philanthropic focus (to split profits between our org. and a labor/employment related non-profit).
 - ii. Renee will look into scheduling.
- g. **Panel of professional organization representatives**
 - i. Mark and Renee both spoke of their involvement with professional organizations that focus on labor and employment law. The group thought it would be helpful to offer a panel where students can learn about these organizations.
 - ii. We’ll look to schedule the program the week of October 7, 8, 9 (after the re-write of the first memo is due).
 - iii. Mark and Renee will work on this project.

5. Web page

- a. Jes briefly discussed the web page. She will work on updating it, but if anyone has web design experience, she’d be glad to receive assistance.
- b. We’ll discuss the web page in greater detail at our first fall meeting.

6. Next Meeting

- a. Mark will schedule 2 or 3 fall meetings for the exec board right after the end of the first week of classes (based on exec board availability). The meetings will be on Saturday or Sunday when we won't have to worry about class conflicts.
 - b. Topics:
 - i. Web page review
 - ii. Brooklyn Law unemployment Program – Jaz Park
7. **Mark is meeting with Professor Malin** (our advisor) on Wednesday to update him about the LELS.

LELS – 6/22/08

Breland, Downs, Bourne, Schumann, Hoffman, Kim

Decisions:

- We will meet in August... Mark will contact everyone to identify a weekday (M-Th).
- We will plan a couple of informal lunch meetings over the summer (at a foodcourt or easy to access restaurant in the loop). (Alex will follow up on).
- We will do a summer bowling event... after summer finals end (Sara investigating)

To Dos (NOTE – please keep Mark updated on your progress)

- Alex – list of classes for fall
- Mark – develop a membership list
- Allison & Mira – plan orientation social for the Thursday night of orientation... contact Jenna Moroney to find out details about the reception (so we don't conflict)
- Jes – Be trained on accessing Web page
- Sara – Explore Summer Bowling outing
- Alex – summer lunches
- Mark & Sara – Sept. orientation
- All – ideas for orientation...
- TBD – Brochure (talk to Sharon)

1 – The group began by talking about how, at the end of the year, they would like the Chicago-Kent community to describe the LELS. The responses:

- LELS provides a way for 'younger' students to connect with more experienced law school students... aggressive mentorship!
- LELS has more presence and doesn't just rely on the work of the Institute in the Workplace.
- LELS is more of a social network
- LELS is a way to educate other students about labor and employment law, not just for students in the program
- LELS is a resource for students
- LELS has a fully involved executive board... it isn't just one officer doing all the work.
- LELS is a diverse organization that embraces diversity, in a variety of forms.
- LELS is an organization that serves others.

2 – We brainstormed ideas for the year.

- Web page (NOTE – this will be a focus of our August meeting)
 - o Have a FAQ about surviving first year.. what to do, suggestions
- Social
 - o Bar sponsor event
 - o Pizza & Drinks at school – 10th floor
 - o Possibly tie in after major 1L assignment
 - o Invite alumni and professors

- Meet for lunch over summer... various summer socials
- Have faculty host event... with a book or article... perhaps later in summer
 - Possibly use the Tom Geoghan book on labor
- Bowling

- Academic
 - LELS orientation to Chicago-Kent (on a Saturday in mid to late September)
 - Perhaps after 1st memo is due
 - ABA/CBA
 - Work with Inst. in the Workplace
 - Welcome reception for Professor Rosado
 - partner with other groups
 - Education
 - Downs – KJF
 - Schumann – Women in Law
 - Bourne – School
 - Breland – Student Hurricane Network
 - Kim – ISBA student rep
 - Hoffman – ELSS, CBA
 - List of when different labor and employment classes are offered
 - List of who has taken which L & E classes
 - Include Malin’s list that he sends out about the certificate program... on web site

- Career & Alumni
 - Develop alumni mentor network – resume review, coffee, etc.
 - Mock interviews
 - Have alumni do them
 - Connect with the firm’s H.R. department
 - Partner with bigger labor and employment firms
 - Resume book of students, distributed at conferences.
 - Career Service Fair
 - Life in ‘labor and employment Law’ world... what’s it all about... how does it work, etc.

- Fundraisers
 - Resume book of students, distributed at conferences.
 - Bake Sales – could be a service also... contribute to a charity

3 – Advertising & Recruitment

- Push the outline databank – come to a program to get the password
- Class announcements
- Accessing those who get Inst for Law Workplace scholarships
- Create a brochure/flier about LELS
- Attend the student organization fairs
- Record announcements
- Commentator
 - o write up articles
 - o Take photos
- Labor and Employment clinic students
- T-shirt

4 – For Fall Programming, we set goals of how many to offer

- 1 to 2 socials
- Orientation – Sat. 9/20 or 27

5 – Next meeting topics:

- map out the late September orientation
- review the web site
- develop fall programming plans

Labor and Employment Law Society-November 13, 2007 Meeting

I. Introduction of the officers: Mary-Jo Sumner (President); Matt Greer (VP); Mark Hoffman (Treasurer); Gina LiVolsi (Secretary) and Bonnie Booth (Event Coordinator).

II. Ideas we are planning this year:

- a) *Student Mentor Program*: This will be very helpful for 1Ls and 2Ls who are interested in taking labor and employment classes or are interested in entering into the labor and employment field. We can help you with class selection or give advice based on our experience in the employment field. Email us at lels@kentlaw.edu if you are interested in participating.
- b) *Outline Bank*: We are in the process of expanding an outline bank that we began two years ago. Email us at lels@kentlaw.edu for the password.
- c) *Social Events*: We are tentatively planning a free bar event at McGee's (donations encouraged though!). The date of November 30 was suggested because it is the day the 1Ls turn in their rewrites. We will keep you updated.
 - a. Email us with ideas and suggestions.
- d) *Labor and Employment Themed Speakers*: This semester, we are having a panel on In-house Corporate Career Options that takes place today at 3 p.m. in C50 and will be taped and uploaded to the Career Services Web site.

III. We also have opportunities for members to get involved in the group. Great resume builders!

- a) *Class Rep*. We are also trying to get more student involvement. The best way to do that is to get the word out on the group. We thought it would be helpful to have a 1L, 2L, and 3L Rep to spread the word in their classes about upcoming events, etc. There are a lot of people in the certificate program, but not a lot of involvement with LELS. Email us at lels@kentlaw.edu if you are interested in being a class representative.

- b) *Volunteer Opportunities: Jobs for Youth*
- a. Jobs for Youth helps teach low-income young adults the skills necessary to conduct a successful job search for entry level employment
 - b. Volunteers must attend a pre-service training session
 - c. Students can volunteer in positions of training facilitator, resume assistant, mock interviewer, and GED tutor in math
 - d. Matt Greer, the VP of LELS, has been volunteering with this group for years. You can contact him with questions at egreer@kentlaw.edu
 - e. Maya Ashwal is the Volunteer coordinator with Jobs for Youth. You can contact her at mashwal@jfyChicago.org
 - f. The office is located at 17 N. State Street
- c) *Outreach Program: We are interested in trying to partner with an organization who transitions people back into the workforce. Many take donations of career wear for the people to wear for interviews. We want to work through some of our alums at the bigger firms to get donations. We would like to form a committee of several people to contact different alums and coordinate picking up donations. Email us if you are interested.*

We are open to any and all ideas for the upcoming year. Please feel free to voice your opinions by e-mail. Though we have gotten a late start, we are all really excited to get the group up and running.