

BY-LAWS OF THE MOOT COURT HONOR SOCIETY CHICAGO-KENT COLLEGE OF LAW

The following By-Laws have been adopted by the Members of the Moot Court Honor Society of the Chicago-Kent College of Law (“the Society”) as the Governing Rules and Regulations of the Society. The Society has promulgated and adopted these By-Laws in order to ensure the continual development of an exemplary scholastic organization devoted to written and oral appellate advocacy.

ARTICLE I – DEFINITIONS

1. Executive Board: The Executive Board shall consist of one (1) President and five (5) Vice Presidents.
2. Senior Associate: A student, other than an Executive Board Member, who has completed two (2) full semesters of Moot Court and who participates as a team member of a fall interscholastic team.
3. Committee of Moot Court Faculty Advisors (“The Committee”): A committee appointed by the Dean.
4. General Membership (for voting purposes): The General Membership shall consist of:
 - a. Executive Board Members;
 - b. Senior Associates who are actively contributing to the Society during the semester that the vote is taking place; and
 - c. Members General Membership enrolled in Appellate Advocacy or Moot Court Honor Society for academic credit and participating in a Society-sanctioned competition during the semester that the vote is taking place.
5. Quorum: A majority of the Society's membership constitutes a quorum.
6. Decisions Called for by the Executive Board: Such decisions shall require the vote of a majority of the Executive Board Members
7. Evening Student Liaison: May be appointed by the Executive Board. If appointed shall be available to meet with evening students to discuss life as a member of the Society and shall make information available to evening students as necessary.

8. Webmaster: May be appointed by the Executive Board. If appointed, shall maintain the website by updating summer competition materials, the outline database, competition information and photos, and other items as needed.
9. Notification by Reasonable Means: Reasonable notification shall consist of sending an E-mail to the membership.
10. Program Director - Professor in charge of the Appellate Advocacy class.

ARTICLE II – GOVERNMENT

SECTION 1 -- GOVERNING BOARD

The Society shall be governed by an Executive Board consisting of the President and five (5) Vice Presidents.

SECTION 2 -- ELIGIBILITY FOR GOVERNING BOARD

To be eligible for a position on the Executive Board, a student:

1. Must have successfully participated for academic credit in at least two semesters as a registered Member of the Society, including successful completion of the Appellate Advocacy course; and
2. Must have completed participation as a Member of an interscholastic competition team; and
3. If employed or engaged in other outside activities within or outside of the College of Law, must restrict the number of hours so engaged so that the duties as an Executive Board Member are not impaired by other commitments, except as otherwise provided.

SECTION 3 -- APPLICATIONS FOR PRESIDENT

Each spring semester, the President, in conjunction with the Program Director, shall administer the appointment of the following year's President under the following guidelines:

1. The application and appointment process shall begin no earlier than after the completion of the last Interscholastic Spring Competition and end no later than the fourteenth (14th) week of the spring semester;
2. The President shall notify Members of the Society, by reasonable and sufficient means, that applications for President will be accepted. The President shall make available to all interested parties copies of Article II of the Society's By-laws.

3. After notification, the President shall post an applications roster for the President position. Such posting shall continue for at least five (5) school days.
4. Any eligible Member of the Society may apply for President by writing his or her name on the roster.
5. If during the nomination period fewer than two applications are received for President, the President shall post a notice and allow at least an additional five (5) school days for applications.
6. After the application period is closed, the President shall post a list of those who have applied and are eligible.
7. Applicants may submit to the Executive Board resumes or personal statements, as required by the Executive Board.
8. If after this process no Member who meets the qualifications to serve as President has applied, the Executive Board, in consultation with the Program Director, shall determine a reasonable expedient method of selecting the new President.

SECTION 4 -- APPOINTMENT OF THE PRESIDENT

1. The President shall be appointed from among those who signed up for and are eligible for the position of President. Prior to the interviews, the Executive Board shall contact Senior Associate Members and Faculty Members who have coached or otherwise worked with the Members who applied for President. The outgoing Board shall interview each applicant individually and shall then meet in closed session. The Program Director may also interview each applicant and consult with the outgoing Board prior to the vote. The President shall be appointed by a majority vote of the full, outgoing Executive Board (4/6). The entire Board must be present for the interviews of prospective candidates and for the balloting. The outgoing President shall be responsible for supervising the interview process and conducting the vote by supplying, distributing, retrieving, and counting the ballots, and announcing the results of each ballot.
2. If at the conclusion of the first ballot no single applicant has received the necessary majority, a second ballot shall be held between the two applicants receiving the most votes; provided, however, that if there is a tie for second place, all those tied shall remain on the second ballot.
3. As long as the Executive Board only has six members, temporary deadlocks may occur. A deadlock may occur in one of three situations. A Type A deadlock is a two-person deadlock, with each receiving three votes; a Type B deadlock is a three-person deadlock, with each receiving two votes; a Type C deadlock is a multi-person involving more than three persons, where several applicants are tied for second on a ballot with one vote (e.g., 3-1-1-1 or 2-1-1-1-1). If a deadlock occurs, the Executive

Board shall discuss the applicants involved in the deadlock, devote its best efforts to resolving the deadlock, and then take another ballot. If the same deadlock remains, the following steps shall be taken, as appropriate, to break the deadlock:

- a. In case a Type A deadlock exists, where two applicants each receive three votes, the outgoing President shall break the deadlock.
 - b. In case a Type B deadlock exists, where three applicants each receive two votes, an elimination ballot shall be taken for the sole purpose of eliminating one of the three applicants. The applicant who receives the most votes shall be eliminated. If two or more applicants are tied with the most votes for elimination, the outgoing President shall cast a ballot to break the tie for purposes of eliminating one of the tied applicants. The Executive Board shall then discuss and vote on the two remaining applicants.
 - c. In case a Type C deadlock exists, the Executive Board shall break the deadlock by having a second-place ballot among all (and only) those tied for second place. The applicant(s) who receive(s) the most votes on this second-place ballot, even if not a majority, shall then be paired with the first place applicant from the previous ballot on a new ballot. As long as at least one of those tied for second place has been eliminated as a result of the second-place ballot, more than one of those previously tied for second place may advance to the next ballot. If the second-place ballot or any subsequent ballot produces a Type A or a Type B deadlock, then procedures described above shall apply to break that deadlock.
4. If at the conclusion of the application process there is only one applicant for the office of President, election of such applicant must be affirmed by a vote of confidence by a majority (4/6) of the Executive Board.

SECTION 5 -- APPLICATIONS FOR VICE PRESIDENTS

1. Concurrently with taking applications for President, the outgoing President shall post an application roster for the Vice President positions to remain in place for at least five (5) school days. All applicants may apply for both President and Vice President. Any applicant for President who has not been appointed to that position will be considered for Vice President, without sitting for a second interview specifically for a Vice President position, provided that applicant has applied for both positions.
2. Any eligible Member of the Society may apply for Vice President by writing his or her name on the roster.
3. If during the application period fewer than six (6) nominations are received for Vice President, the President shall post a notice and allow at least an additional five (5) school days for applications.

4. After the application period is closed, the President shall post a list of those who have applied for Vice President.
5. Applicants may submit to the Executive Board resumes or personal statements, as required by the Executive Board.
6. If after this process fewer than five (5) Members who meet the qualifications to serve as Vice President have applied, the Executive Board, in consultation with the Program Director, shall determine a reasonable and expedient method of selecting the new Vice Presidents.

SECTION 6 -- APPOINTMENT OF VICE PRESIDENTS

1. As soon as is practicable after the election of the new President, the outgoing President shall call a meeting of the outgoing Executive Board and the newly elected President for the purpose of interviewing and selecting five (5) Vice Presidents from among those Members who have applied for Vice President positions. The outgoing President shall chair the interviews and supervise the interview process. The Program Director may also interview each applicant and consult with the outgoing Board prior to the vote. The Executive Board shall contact, prior to interviews, Senior Associate Members and Faculty members who have coached or otherwise worked with the Members who have applied for Vice President.
2. Each Member of the outgoing Executive Board, as well as the incoming President, shall vote in the selection of the new Vice Presidents. The voting shall occur in the following manner:
 - a. Each of the seven (7) Members who are eligible to vote shall receive one (1) ballot.
 - b. Each Member who is eligible to vote shall select up to five (5) applicants from those interviewed and shall vote for them by writing their names on the ballot.
 - c. The outgoing President shall collect and count the ballots. Each person who receives a majority of the votes (4/7) is elected to the Executive Board, except that where more than five individuals receive a majority of the votes, balloting shall continue as described in section g below.
 - d. If after the initial ballots are counted fewer than five Vice President positions are filled, additional votes shall be taken to fill the remaining Vice President positions. Any applicant receiving no vote on a previous ballot shall be eliminated. Further, if no applicant receives a majority, the applicant with the fewest votes shall be eliminated. Each Member who is eligible to vote shall receive one (1) ballot.

- e. Each Member who is eligible to vote shall vote on subsequent ballots for no more than the number of people equal to the number of positions that remain available. The number of names on each ballot must equal the number of Vice President positions open, or the ballot will be redone.
- f. The outgoing President shall collect and count the ballots. Each person who receives a majority of the votes is elected to the Executive Board.
- g. The top five (5) vote getters will be appointed Vice President. If, however, a tie exists for the final Vice President Positions, then another ballot shall be held among those persons tied for the final Vice President positions with each voter receiving votes equal to the number of remaining positions on the Executive Board.
- h. In case of a deadlock, the provisions paragraph 3 of Section 4 above shall apply.

SECTION 7 -- TERM OF OFFICE

1. Each Executive Board Member shall serve one (1) term, from the expiration of the spring semester final exam period immediately following the election to the expiration of the spring semester final exam period in the following year. At no time will more than one (1) person occupy the office of the President nor will more than five (5) persons serve as Vice Presidents.
2. In the event that any Vice President is unable to complete the full term in office, the remaining Executive Board, in consultation with the Program Director, may select a replacement from among the remaining eligible Members.
3. In the event that the President is unable to complete the full term in office, the replacement President shall be selected from the existing five (5) Vice Presidents. The Executive Board, in consultation with the Program Director, shall select the President. The Executive Board, in consultation with the Program Director, may then select a replacement to fill the vacant Vice President position in accordance with paragraph 2 of Section 6 above.
4. Any student who is unable to complete the full term in office shall lose not less than a portion of any scholarship received for serving on the Executive Board equal to the percentage of weeks left in the full academic year. That pro rata scholarship shall be awarded to the successor of the student who was unable to complete the full term in office, if a successor is chosen.
5. No student shall serve as a Member of the Executive Board for more than one (1) academic year.

SECTION 8 -- REMOVAL FROM OFFICE

1. The President or any Vice President may be removed from office pursuant to the following conditions:
 - a. A written petition requesting and explaining the grounds for such dismissal and documenting the reasons for such request is submitted to the Program Director and signed by at least one-third (1/3) of the Members of the Society or two-thirds (2/3) of the Executive Board.
 - b. Upon receipt of the petition, the Program Director will call a meeting of the Executive Board for the purpose of conducting a hearing. The Program Director may call others to the meeting as he/she feels necessary to conduct a full investigation into the matter. The individual who is the subject of the petition is entitled to attend the meeting.
 - c. A written decision including findings of fact shall be submitted to the Society by the Program Director within a reasonable time after the hearing. The Program Director and the Executive Board shall consult with each other in reaching a final determination to which both agree.
 - d. The individual dismissed from his/her position may request a review of the Society's decision. After such a request, the Program Director shall convene a panel consisting of the Members of the Committee of Moot Court Faculty Advisors and the Associate or Assistant Dean for Academic Affairs to consider the request. This panel shall conduct its investigation in whatever manner it sees fit, and its decision shall be final.

SECTION 9 -- DUTIES OF THE EXECUTIVE BOARD

Subsection A -- Duties of the President

The President shall:

1. Supervise, in conjunction with the Program Director, the Vice Presidents and assist them in the furtherance of their duties;
2. Participate during either the fall or spring semester as a Member of an Interscholastic Appellate Advocacy Competition Team. At least four (4) Members of the Executive Board must serve on fall interscholastic teams;
3. Arrange and preside over all meetings of the Society or, in exceptional circumstances, appoint another individual to preside over such meetings;
4. Prepare with the Program Director an annual budget for the Society for the fiscal year beginning the upcoming June first (1st) to be submitted to the Assistant Dean for Administration and Finance;

5. Monitor all income and expenditures of the Society during the academic year to ensure that the Society stays within its stated budget;
6. Monitor and, as necessary, maintain records of each Member's completion of assignments;
7. Serve as liaison with the Program Director, the faculty members of the Moot Court Advisory Committee, and the College Administration;
8. Register the Society on a timely basis for all interscholastic competitions selected by the Executive Board and Program Director;
9. Attend all Chicago-Kent meetings, when necessary, as the student representative of the Society or designate a replacement;
10. Keep the Society's files and awards collection updated;
11. Present a list of all current Members of the Society to the College Placement Office at the beginning of each semester;
12. Serve as the host/hostess of the Annual Ilana Diamond Rovner Reception, the annual Spring Banquet and all other Moot Court sponsored functions;
13. Serve as primary coach for an Interscholastic Appellate Advocacy Competition Team; and
14. Assist in the performance of those functions described under Subsection B of this section.

Subsection B -- Duties of President and Vice Presidents

1. The President and Vice Presidents of the Society, with the consent and under the direction of the Program Director, shall divide among themselves the following duties and responsibilities:
 - a. Participate during either the fall or spring semester as a Member of an Interscholastic Appellate Advocacy Competition Team. At least four (4) Members of the Executive Board must serve on fall interscholastic teams;
 - b. Organize and administer a Summer Candidacy Appellate Advocacy Competition each year;
 - c. Organize and administer the Ilana Diamond Rovner Appellate Advocacy Competition and Reception each fall semester;

- d. In consultation with the Program Director, select the Interscholastic Appellate Advocacy Competitions, Team Members and Team Coaches;
- e. Serve as primary coach for at least one Interscholastic Appellate Advocacy Competition Team during the semester in which he or she is not competing as a team member;
- f. Organize and administer the Annual Spring Banquet;
- g. Judge the first round of the Charles Evans Hughes Appellate Advocacy Competition and bailiff subsequent rounds of the same Competition;
- h. Attend all plenary, Executive Board and special meetings as required;
- i. Grade briefs in the Summer Candidacy Appellate Advocacy Competition;
- j. Assist in the selection of subsequent Executive Board Members;
- k. Select and prepare the Summer Candidacy Appellate Advocacy problem and bench brief with the assistance of the Program Director; and
- l. Carry out such other reasonable duties as assigned by the President in consultation with the Program Director.

SECTION 10 -- SCHOLARSHIPS

- 1. At the beginning of each semester, each Member of the Executive Board may receive an academic scholarship as provided from the funds of the Chicago-Kent College of Law Alumnae/i fund and from other sources at the discretion of the Dean. The purpose of these scholarships is to acknowledge the scholastic achievements of these Members of the Society and to recognize their contributions as Executive Board Members.
- 2. Such scholarship funds shall not be derived from the Budget of the Society or otherwise obtained through the allocation of student activity fees.

SECTION 11 – MEETINGS

- 1. A meeting of the Executive Board or of the Society may be called for any reasonable time by:
 - a. The President;
 - b. The Program Director;
 - c. A majority of the Vice Presidents; or

- d. 20% of the Members-at-large (including Senior Associates).
2. The President shall notify, by any reasonable means, all Members of the Society or the Executive Board, as appropriate, of a meeting.
3. The President or an individual Vice President so designated shall preside over all meetings.
4. Votes on all matters not otherwise discussed in these By-Laws shall require a simple majority of a quorum of all Members present and voting to pass.

ARTICLE III – MEMBERSHIP

SECTION 1 -- ELIGIBILITY REQUIREMENTS FOR JOINING THE SOCIETY

Subsection A -- Charles Evans Hughes Appellate Advocacy Competition

1. Individuals in good academic standing who compete in the Charles Evans Hughes Appellate Advocacy Competition who meet the following criterion shall automatically receive invitations to be a Member of the Society: Finish within a percentage, defined each year by the Executive Board before the commencement of the winter semester, in consultation with the Program Director, not to exceed the top 10% in each problem, in the Charles Evans Hughes Competition. The Executive Board in consultation with the Program Director shall identify those students that meet the predetermined percentage from the final-round participants for each problem. The legal writing program will be notified at the commencement of the winter semester what percentage of students per problem will receive invitations to the society.
2. Invitations to join the Society shall be issued by the Program Director or the Executive Board, in writing, to each invitee.

Subsection B -- Annual Candidacy Appellate Advocacy Competition

1. The Society shall sponsor an Annual Candidacy Appellate Advocacy Competition. The Annual Candidacy Competition shall be open to all students in good academic standing who meet each of the following requirements:
 - a. Have at least two semester in residency remaining (membership in the Society must begin in the fall semester); and
 - b. Have participated in both the written and oral portions of the Charles Evans Hughes Appellate Advocacy Competition.

2. Candidates shall submit a writing sample and complete one (1) oral argument.
3. An invitation to join the Society will be extended to any candidate who has successfully completed all the requirements of the Annual Candidacy Appellate Advocacy Competition, whose work suggests promise of excellence in appellate advocacy, and who meets all other qualifying factors for membership in the Society.
4. Transfer Students
 - a. A student who has transferred into Chicago-Kent and wishes to be considered for membership in the Society may petition, in writing, the Executive Board for consideration, provided that the student have at least two semesters in residence remaining.
 - b. If consideration is granted the student shall submit a writing sample to the Executive Board and complete one (1) oral argument.
 - c. An invitation to join the Society will be extended to those transfer students who successfully complete these requirements, whose work suggests promise of excellence in appellate advocacy, and who meets all other qualifying factors for membership in the Society.

Subsection C -- Acceptance of Invitations

1. All persons who accept the invitation to be a Member of the Society are required to register for the class entitled "Appellate Advocacy" and attend the first (1st) session of Appellate Advocacy.
2. Attendance at the first (1st) session of Appellate Advocacy shall be deemed acceptance of the invitation to be a Member of the Society.

SECTION 2 -- BONA FIDE MEMBERSHIP

1. In order for the Executive Board of the Society to confirm inquiries by the Chicago-Kent College of Law Placement Office or other inquiries, current Membership in the Society shall be limited to those individuals who are enrolled in Appellate Advocacy or serving as a Member of the Executive Board or as a Senior Associate or participating in a Society-sanctioned competition, other than the Summer Candidacy Competition.
2. Moreover, for purposes of completing resumes, employment applications, scholarship applications or elective course applications, or for other similar purposes, no individual shall state orally or in writing that he/she is a current member of the Society unless (1) currently enrolled in Appellate Advocacy for credit; (2)

participating in a society-sanctioned Interscholastic Competition; (3) a member of the Executive Board; or (4) a Senior Associate. **TO DO OTHERWISE WILL CONSTITUTE A VIOLATION OF THE CHICAGO- KENT COLLEGE OF LAW CODE OF ETHICS**, and the student will be subject to all penalties associated with such a violation.

SECTION 3 -- DEFERRAL OF ACCEPTANCE

1. An invitee may defer acceptance of an invitation to join the Society for no more than one year. Such deferral request must be made in writing to the Program Director as follows:
 - a. Charles Evans Hughes Invitees: no less than two (2) weeks prior to the beginning of the fall semester.
 - b. Summer Candidacy Invitees: within a reasonable time to be determined by the Board and the Program Director.

SECTION 4 -- DUTIES AND OBLIGATIONS OF MEMBERS

Subsection A – Attendance

1. Each Member is expected to attend every meeting of the Society. A Member's regular failure to attend meetings may affect that Member's semester grade.

Subsection B -- Charles Evans Hughes Appellate Advocacy Competition

1. All Members of the Society, including Members of Interscholastic Competition Teams, are required to participate as judges or bailiffs in the Charles Evans Hughes Appellate Advocacy Competition. Such participation will be scheduled by the Executive Board, and every attempt will be made to avoid conflict with classes and other activities.
2. Unexcused failure to participate as a judge or bailiff in the Charles Evans Hughes Appellate Advocacy Competition may be just cause for submission of a failing grade by the Program Director. A Member who cannot participate as a judge or bailiff should receive an excused absence from the Program Director prior to the date on which the oral arguments for the Charles Evans Hughes Appellate Advocacy Competition begin.

Subsection C -- Participation in Intramural or Intrascholastic Appellate Advocacy Competitions

1. All Society Members, including Senior Associates, who are not serving as Members of the Executive Board but are enrolled in Appellate Advocacy or Moot Court for credit are **required** to participate in at least one Appellate Advocacy Competition

each semester as either a competitor or coach. This requirement may be satisfied by participating in the Ilana Diamond Rovner Appellate Advocacy Competition, or a Society-sanctioned Interscholastic Competition. Alternatively, a student who has previously competed on an interscholastic competition team may fulfill this requirement by coaching an interscholastic competition team.

2. Any Member who is participating in the spring intramurals and withdraws from the Society at a point later than two weeks following the distribution of that semester's intramural problem will receive a grade of "Withdraw Failing." Any Member of the Society who submits an intramural brief that receives an average grade lower than "C" will receive a failing grade for the semester. Any Member whose partner is in breach, or who anticipates that the brief will be late, MUST submit his/her portion of the Argument section of the Brief to the Program Director in a timely manner in order to avoid any liability for the delay caused by his/her partner. Late briefs shall be assessed a penalty of five (5) points per day (or a portion thereof) that the brief is late.

Subsection D -- Other Requirements

1. The Program Director in consultation with the Executive Board may, from time to time, require additional reasonable participation by Members of the Society. Such additional requirements shall be made in writing, distributed to all Members and posted on the Moot Court Bulletin Board. Completion of these additional requirements shall be necessary for the Member to receive a passing grade from the Program Director for the course.

SECTION 5 -- DISMISSAL FROM THE SOCIETY

1. A Member of the Society may be dismissed from the Society for good cause. Good cause shall include, but is not limited to, violation of the College Code of Ethics, violation of these By-Laws, refusal to participate in normal Society-sponsored Appellate Advocacy Competitions, failure to respond to written requests from the Executive Board and/or Program Director, and other actions adverse to the goals of the Society. Any Member who receives an "F" or "WF" under Subsection C above is automatically dismissed from the Society.
2. Prior to dismissal, the student shall be entitled to a hearing before the Executive Board and the Program Director, with the Program Director presiding, to discuss the reasons for the dismissal action. The student shall be entitled to bring one other person to such a hearing. After the hearing, the Program Director, in consultation with the Executive Board, shall deliberate and shall inform the Member, in writing, of his/her decision within two (2) weeks of the date of the hearing.

ARTICLE IV -- INTERSCHOLASTIC COMPETITIONS

SECTION 1 -- SELECTION OF INTERSCHOLASTIC COMPETITIONS

1. After being named, the new Executive Board, in consultation with the Program Director, shall be responsible for selecting the Interscholastic Competitions for the upcoming Fall. Selection of these competitions shall be based on the following factors:
 - a. Past participation and success in the competition;
 - b. Quality of the organization of the competition;
 - c. Topic of the competition;
 - d. Cost of preparation and attendance;
 - e. Availability of faculty and attorney advisors in the area of law that is the subject of the competition;
 - f. Number of qualified Members of the Society available to be appointed to teams.
2. The goal of the selection process shall be to achieve maximum exposure of qualified Members of the Society to competitive appellate advocacy, to utilize the available expertise of Society and attorney advisors, to remain within budgetary guidelines and to promote the reputation of the Chicago-Kent College of Law.
3. Once the selections have been made, the President and the Program Director will announce the selections to the Society and to the Administration of the College, arrange for payment of application fees, initiate the selection of team participants and Faculty Advisors for each competition and will forward the names of team participants and Faculty contacts to the appropriate competition coordinator.
4. Each fall, the Executive Board shall follow the same procedure to select teams for the following spring.

SECTION 2 -- ELIGIBILITY REQUIREMENTS FOR INTERSCHOLASTIC
TEAM PARTICIPATION

1. To be eligible for selection to an Interscholastic Competition Team, a Member of the Society must:
 - a. Have successfully completed the Appellate Advocacy course;
 - b. Not have been removed or have withdrawn from a prior Interscholastic Competition Team;

- c. Be registered with the College as a student. In addition, any individual who has not previously competed in a Society-sanctioned interscholastic competition must register for credit in the Moot Court Honor Society during the semester of the competition, unless that individual receives special permission from the Program Director to compete without registering for credit;
- d. Meet all other requirements for membership in the Society, including, but not limited to, Grade Point Average requirements.

SECTION 3 -- SELECTION OF INTERSCHOLASTIC COMPETITION
TEAM MEMBERS

1. The Executive Board, in consultation with the Program Director, shall select Members from among the qualified Members of the Society to fill available positions on Interscholastic Competition Teams. While the final selections shall be made at the sole discretion of the Executive Board and the Program Director, the following shall guide the Executive Board and Program Director in the selection process:
 - a. Prior experience of a Member through participation in another Interscholastic Competition Team or on the Executive Board;
 - b. Quality of prior performance as a Team or Executive Board Member;
 - c. Quality of participation in past Intramural Appellate Advocacy Competitions;
 - d. Knowledge in a particular area of law gained through scholastic or work experience;
 - e. Perceived ability to participate as a Member of a "team" and cooperate with other Members of a team;
 - f. Any time restraints and/or conflicts that may restrict one's ability to devote the significant amount of time it takes to prepare the brief and arguments for interscholastic competitions.
2. The Executive Board and Program Director shall place the selected Members on a specific Interscholastic Competition Team in order to best serve the interests of the Society. Once the selections are made, the President or his/her appointee shall contact the students and invite them to join the Interscholastic Competition Team. Once the invitation is made, the Society Member shall have a reasonable time to accept or decline the invitation. If no response is received from the Member it will be assumed to signal an acceptance of the invitation.

3. If the student is unable to participate on the particular Interscholastic Competition Team to which he/she was selected, the Executive Board and Program Director shall meet in an attempt to either:
 - a. Select a replacement;
 - b. Rearrange students to accommodate the schedules of all students;
 - c. Agree to allow the Interscholastic Competition Team to participate with less than the maximum number of team Members;
 - d. Withdraw from the Competition.
4. Such determination shall be made at the sole discretion of the Executive Board, in consultation with the Program Director.

SECTION 4 -- DUTIES OF AN INTERSCHOLASTIC COMPETITION TEAM MEMBER

1. A student who accepts an invitation to join an Interscholastic Competition Team shall:
 - a. Attend all meetings called by the Team Coach or the Faculty Advisor;
 - b. Complete all work by the deadlines set forth by the Team Coach or the Faculty Advisor;
 - c. Meet any and all filing deadlines set by the host of the competition;
 - d. Perform all duties as a regular Society Member, including, but not limited to, participation in the Charles Evans Hughes Appellate Advocacy Competition and attendance at all Society Workshops and general meetings;
 - e. Adhere to all guidelines for travel arrangements set forth by Chicago-Kent College of Law;
 - f. Complete all post-competition work as required.
2. Should an Interscholastic Competition Team Member fail in his/her duties at any time during preparation and competition, the Executive Board and Program Director shall meet to consider appropriate action. Among the possible actions that the Executive Board and Program Director can take are:
 - a. Remove the Member from the Interscholastic Competition Team and place the Member in the Intramural Appellate Advocacy Competition;

- b. Dismiss the Member from the Society with a grade of "Withdraw Passing," "Withdraw Failing," or "Failing";
 - c. Replace the Member with a substitute Society Member;
 - d. Continue the Interscholastic Competition Team with less than the maximum number of Team Members;
 - e. Remove the entire Team from the Competition.
3. Such action shall be at the sole discretion of the Executive Board in consultation with the Program Director.

SECTION 5 -- SELECTION OF TEAM COACHES

1. The Executive Board and Program Director shall meet to appoint one or more Executive Board Members, or Senior Associates who have previously participated on an Interscholastic Competition Team, as coach(es) of each Interscholastic Competition Team. Should it become necessary, all final decisions shall be made by a majority vote of the Executive Board. If a deadlock occurs in this voting, the Program Director shall resolve the deadlock. President shall cast the tie-breaking vote.

SECTION 6 -- DUTIES OF TEAM COACHES

1. Each Team Coach shall:
 - a. Work with the Team Faculty Advisor to establish deadlines for Team Members to have work completed to ensure that all Competition deadlines are met;
 - b. Make travel and hotel arrangements for Team Members, Team Faculty Advisor, and Team Coach when required for out-of-town competitions;
 - c. Know the rules of the competition and make sure that they are adhered to;
 - d. Assist Team Members during initial preparation for the Competition when such assistance is allowed under the rules of the Competition;
 - e. Serve as liaison between the Team and the Host of the Competition;
 - f. Schedule oral argument practices for the Team with professors and/or outside attorneys and/or students when such assistance is allowed under the rules of the competition;

- g. Provide necessary materials, including the competition rules, competition problem and competition briefs, to all who are scheduled to practice with the team;
- h. Attend all or most of the Team's oral argument practices;
- i. Attend the Competition, though no more than one (1) coach is required to attend the competition when there is more than one (1) coach on a team.

ARTICLE V -- BY-LAWS

SECTION 1 – DISTRIBUTION

1. A copy of these By-Laws shall be made available by the Executive Board to every Member of the Society.
2. A copy of all amendments and/or revisions to these By-Laws will be distributed to every Member of the Society within a reasonable time after adoption by the Society.
3. A copy of the current By-Laws shall always be available in the office of the Society.

SECTION 2 – ADOPTION

1. Any Member of the Society may propose an amendment to these By-Laws. Such a proposal must be announced submitted in writing to the President at least five (5) school days before an Executive Board meeting at which the proposal will be discussed. The President shall announce to the Executive Board at least three (3) school days before the meeting that a By-Laws amendment has been proposed., and the President shall make available to the Members copies of the proposed amendment.
2. The proposed amendment and any other proposed changes suggested at the Executive Board's next meeting shall be discussed by the Executive Board. The President shall allow reasonable debate on any proposed amendment. Any such amendment shall require a two-thirds (2/3) majority of the Executive Board with the concurrence of the Program Director to pass. The Executive Board shall then make the proposed amended By-Laws available for review by all members of the Society by placing a red-lined copy of the changes in the Society Office.
3. After the proposed amended By-Laws have been made available to all members of the Society for at least three (3) school days, the Executive Board shall meet, in a meeting open to all members of the Society, to consider any issues raised by the proposed changes. The proposed amended By-Laws will then be approved upon a vote of two-thirds (2/3) majority of the Executive Board with the concurrence of the Program Director.

ARTICLE VI – GRADING

SECTION 1 -- GRADE DETERMINATION

1. Determination of the grade to be received by Appellate Advocacy students shall be made solely by the Program Director. The Program Director may request recommendations from the President and the Vice Presidents as he/she deems appropriate.
2. Determination of the grade to be received by Moot Court Honor Society members other than Appellate Advocacy students shall be decided by both the Executive Board and the Program Director. The President shall provide the Program Director with recommendations for such grades. The Program Director shall either approve the recommendation or reject it. If the Program Director rejects a recommendation, a meeting of the Executive Board shall take place to discuss the grade. Final determination is to be made by the Program Director.

SECTION 2 -- METHOD OF DETERMINATION

1. Grading recommendations shall be based on the successful completion of all requirements set forth herein or such additional reasonable requirements as are set forth by the Program Director or the Executive Board from time to time. Failure to complete these requirements shall be cause for submission of a failing or low passing grade.

ARTICLE VII -- ANNUAL AWARDS

SECTION 1 -- GENERAL INFORMATION

1. The Society has chosen to honor individuals for outstanding scholarship and/or service. To this end, the Society presents the following awards:
 - a. The Ilana Diamond Rovner Award for Outstanding Appellate Advocate in the Ilana Diamond Rovner Appellate Advocacy Competition (Best combined brief and oral argument performance). This Award carries with it a Scholarship.
 - b. The Ralph L. Brill Award for Outstanding Brief in the Ilana Diamond Rovner Appellate Advocacy Competition. This Award carries with it a Scholarship.
 - c. The Fay Clayton Award for Outstanding Oral Argument in the Ilana Diamond Rovner Appellate Advocacy Competition. This Award carries with it a Scholarship.

- d. The Theresa Maria Bloom Award for Best Team in the Spring Intramural Competition, if the competition is held;
 - e. The Henrietta and Adolph Nudelman Service Award for Outstanding Faculty Support to be selected by the Board with the consent of the Program Director;
 - f. The Edmund W. Burke Service Award for Outstanding Service by a Student, Faculty Member or Alumnus/a of Chicago-Kent College of Law to be selected by the Board with the consent of the Program Director;
 - g. The Marc A. Grinker Outstanding Student Commitment Award for Extraordinary Dedication and Commitment by a Senior Associate or Vice President of the Society to be selected by the President and the Program Director.
 - h. Any other awards that are awarded during the academic year to members of the Society or faculty or alum supporters of the Society.
2. All Awards shall be presented to their respective recipients at the Annual Spring Banquet. Each Award shall be commemorated by a presentation of a permanent, framed award certificate or plaque. Funds for such Award presentations shall be derived from the budget of the Society, unless otherwise specified.