

SBA MEETING
Sunday, August 28, 2005
1:00 PM Room 510

- I. Present:
 - a. Jordan Powell
 - b. Tad Cleaves
 - c. Kiran Ali
 - d. Erica Khalili
 - e. Joel Roberson
 - f. Rachael Levy
 - g. Jasmine Simmons
 - h. Matt Lash
 - i. Jason Gordon
 - j. Tressa Pankovitz
 - k. Jessica Winkler
 - l. John Booras
 - m. Stephen Muller
 - n. Patrick Spangler
 - o. Ryan Strong
- II. Introductory Remarks
 - John – “Thanks for coming out and bringing out your treasurers”
 - BOG is only one that has a vote (no member of student org vote)
 - Demetriou proxies vote to Roberson
- III. Approval of Committee Members
 - Ali motion to suspend the rules and amend so the Pres can assign the chairs
 - Lash – seconds the motion
 - All AY, no Nay; motion passes
- IV. Officer Reports
 - A. President, John Booras
 1. Welcome and Goals
 - i. Improving Our School – Cracking into the 1st Tier/National Recognition
 1. Alumni Relations –
 - more we can get them involved and go out into legal environment “ we are going to be forced to be dealt with”
 - Go to your conventions, go to your meetings, do inter-group meetings, contact your alumni

- create an alumni liaison
- events that we hold together can bring 200-300 alumni
- Get the Discount Card going
- Jordan Powell – can they sell the Discount Card at other student org tables?
 - probably not because too hard to deal with the money

2. Student Housing –

- Booras: “Can’t do much about the housing so let’s focus on relations”

3. Attend your convention

2. New Time – Needed Today Because of longer meeting
 - i. Email me if 5PM start time is better
3. Budgets
4. Committees
 - i. Distribution of Committee assignments to SBA Members
 - ii. Elections Committee
 1. Set Meeting for 1L elections
 - iii. Constructive Improvements – the discount card
 1. Sell existing card – valid through May 2005
 2. Begin working on new card to be issued this
 - iv. Finance Committee: Meeting Date and at large students
 1. Set a meeting
 - v. Social Committee Chairs: Meet with Janet Keim – contracts in early
 1. send email about the do’s and don’ts
5. Dean Sowle success
 - i. Huge Success: 790 people
 - ii. Long lines – encourage more door staff during contract negotiations
 - iii. New Times – mixed reviews
 1. Good for evening division students
 2. Bad for some
6. Important Dates
 - i. Student Org Fair Tomorrow (12-2 Day; 5-6 Evening)
 1. Can’t put other groups down, can talk yourself up
 2. Don’t pressure people too much; respect
 2. Sign Up Sheet

- 3. ABA/ISBA/CBA Sign Ups
 - ii. Race for the Cure – Jason
 - iii. Next Meeting – September 11, 2005
 - 1. JB: “Please come to the next meeting”
 - May be able to send another person if Pres or Treas can not attend.
 - 1. Approve Budgets – important everyone attends
 - iv. Professor Parkhurst Event: Pleading for the Future
 - 1. Thursday, September 8 5-6 PM; Auditorium
 - 2. Actor as well and will go thru a trial
 - 3. Get Ushers?
 - 4. great opportunity to network (especially in intellectual prop)
7. Email Policy
- i. No Mass Emails for Student Orgs – Post to Record/Calendar
 - ii. Working with Administration to Change Policy
 - 1. Ideal is updated event system that is notified to students daily of updated issues
 - 2. Meetings with administration
 - 3. Questions:
 - EK: “Two emails a day; one in afternoon and one at night?”
 - JG: “one of many ideas”; “will be holding round tables with student org leaders to discuss future ideas”
 - JB: “when you have one or two channels of info you don’t miss anything”. “This has worked at every other law school that has implemented this”
 - Matt Dietzen: “More user friendly, maybe put things in that could go by organization instead of the now student calendar”
 - Joel Roberson: “How will we get this info to the school?”
 - JB: “Do you guys know that you guys have a webpage?”
 - JG: want to work on the office of public affairs about getting a training session

- JB: have set up possible training sessions and you can get a member to do go to the sessions for you.
 - o Yes, we will try and get this info updated to the entire school.
 - o People HAVE to start checking the Record and Calendar
 - o Calendar can be updated more easily
 - JG: Public affairs does not let us create a template with the logo.
 - o We will try and get a generic template for all student orgs.
 - o Plus you still have your generic webpage from the Record.
8. Meetings with SDS – Who’s Coming with me? – Email if interested
 - i. First Mon of every month.
 - Sept. 12, more in the afternoon, and will be posted in the Record.
 - Email JB if you are interested
 - o JB urges the student leaders to go and talk with Dean Sowle.
 - o About an hour long
 9. SBA Liason
 - i. Each Student Org has a liason to SBA
 - ii. Allow concerns to be dealt issues
 10. Faculty Appreciation Day/Engineer Breakfast
 - i. Need 1 Liason
 - ii. This will be a 1L planning event – give them things to do right off the bar
 - iii. Kiran Ali would like to be the pin person.
 11. Message Boards in Elevators – get student org info on them
- B. VP Day, Jason Gordon
1. Faculty Liason – Ralph Brill
 - i. Problems last year in awards
 - ii. Unwritten rules of the road
 2. Race for the Cure – Matt Lash is a Stud
 - i. Running it as us and John Marshall
 - ii. Matt Lash will be the point person
 - iii. *Walking* it as a school

- iv. Faculty is interested in it as well.
- v. Matt Lash – just cut a check and you get a shirt and don't have to walk.
 - Cash, checks and charge (discouraging charge cards)
- 3. Rules Governing Student Organizations
 - i. Do Not email Janet Keim as your first line of defense
 - ii. Certain Student Orgs – KJF/Commentator are Exceptions
- 4. ABA Sign Up
 - i. Get Free Legalines Outline
 - ii. Lots of critical things that we get when we are members of the ABA.
 - iii. Many student orgs can get money from the ABA (like diversity day)
 - iii. PMBR Discount
- 5. Website
 - i. Working with an outside contractor.
 - ii. First line of defense for other student orgs as well.
 - iii. Election materials etc, will be posted as soon as possible.
- 6. Evening Student Concerns
 - i. Information re: offices open late
 - ii. Begin working with administration to have addtl times that are open – work with Tressa
- C. VP Evening, Tressa Pankovits
 - 1. I am a 4L and a night student and 4th year with the SBA.
 - 2. Back Jason up with VP stuff and want to know about evening concerns.
- D. Treasurer, Rachael Levy
 - 1. Budget Process
 - 2. Distribution of the Information and Budget Request Forms to Student Organization Presidents
 - 3. Email me with all questions
 - 4. Checking Accounts – Must be through School – See us after
 - 5. Make sure you give a thorough description of what you need the money for.
 - JG: The more you have for your event such as what you had from the past year and more details you will most likely need more money.
 - RL: Make sure you email me
 - o Money from each semester does not roll over

- Travel Guidelines is very detailed, so if you plan on traveling then shoot a separate email.
 - There is a travel agent through the school but it may not be cheaper.
 - Not allowed to have a separate checking account
 - 6. Tentative meeting scheduled for Sept. 11 in the morning.
 - 7. Outside the office tax exempt form
 - 8. Turn in reimbursements and stuff to SBA email box
 - 9. Budgets due Sept 6 by 5pm in the SBA mailbox
 - 10. Do NOT make personal phone calls in the office because we can see it and we know where you are calling.
 - 11. Questions????
 - E. Secretary, Jessica Winkler
 - 1. Submit Contact Info
 - 2. Distribution of Current Student Org Contact List to Other Orgs
 - 3. Events – Post to the Calendar
 - 4. Record
 - i. Current Posting Policies
 - 1. SBA Members – email me and I will post
 - 2. Student or Leaders – email record@kentlaw.edu by 5:00pm on Wednesdays
 - ii. Training Sessions
 - 1. Sign up no later than Friday, September 16 – email helpdesk@kentlaw.edu to sign up
 - 2. Dates: Tues, Sept 20, 9:30-11:30 & Thurs, Sept 22 1:30-3:30 – All Sessions in Lab 760
- V. New Business – Matt Dietzen
 - A. Chair recognizes Matt Dietzen for 5 min.
 - B. Really quick proposals
 - SBA enacts some basic requirements for the student org lists.
 - Wants to make that each org have a constitution
 - Wants it to be published either online or handwritten.
 - See attached Proposals.
 - Bringing this up because
 - We are a law school
 - Naturally you would think that orgs have constitutions, but many don't
 - Without a constitution, the people in power can do whatever they want
 - We will move this to the constitutional committee.

VI. Old Business

VII. Special Business

1. MOM – Member of the Month
 - a. Jessica Winkler

VIII. Roll Out