August 6, 2003

Dear Continuing Student:

I hope you had an enjoyable summer. I am enclosing initial reading assignments for many upper-level Fall courses. Additional assignments will be posted on the second-floor bulletin board as they are received. Fall classes begin on Monday, August 25, 2003.

In addition to initial assignments, also enclosed are the following:

* The 2003-2004 academic calendar.
* The bookstore’s hours in the coming weeks.
* Trial Advocacy section assignments.
* A notice describing additions and changes to the Fall schedule since the Fall Registration Bulletin was issued.
* The final exam schedule for the Fall semester.

**Purchasing Books for the Fall Semester:** You may ask the bookstore to hold your Fall course books for you when they arrive, or, for an extra fee, you may request that the books be mailed to you. If you would like to take advantage of either of these options, call 312/906-5605. In addition, you may order your books over the web by clicking on the Follett’s Bookstore link on the Chicago-Kent Student Portal web page (http://www.kentlaw.edu/portals/current.html).

**Schedule Changes:** You may *drop* a course any time through the end of the second week of Fall classes without being charged for the course. If you drop a course after the second week of classes, however, you will not receive a tuition refund. You may *add* an open course without special permission until the end of the first week of Fall classes; during the second week, however, you may add an open course only with permission of the instructor. You may not add a course after the second week of the semester.

**Fall Final Exams:** The final exam schedule for the Fall semester is enclosed. Absent extraordinary circumstances, you must take your exams at the times scheduled, even if you have two exams in a row or one at 6:00 p.m. and another at 8:30 a.m. the next morning. You are deemed to have an “exam conflict” only if you have two exams scheduled at the same time, or three exams scheduled consecutively. (Please note that you are permitted to register for courses even if their exams are scheduled at the same time; one of your exams will be rescheduled.) If
you believe there are extraordinary circumstances justifying rescheduling an exam even though you do not have an exam conflict, contact Jamie Lake, the Director of Student Services, well in advance of the exam date.

December Graduates: If you will graduate at the end of the Fall semester and plan to take the February 2004 Illinois bar exam, please note that applications are due in Springfield by September 1, 2003. If you did not fill out the first-year registration application, you must complete the full application at this time. If you did complete the first-year application, you should only complete the update application now. Both applications are available online at http://www.ibaby.org/forms.html (the bar examiners no longer provide print copies of the application materials to law schools).

I look forward to seeing you when you return, and I hope the remainder of your summer is enjoyable and relaxing.

Sincerely yours,

Stephen D. Sowle